Board of Directors Meeting Minutes
6:30-8:30 pm, Wednesday, July 8, 2026

Agenda Item
1. Call Meeting to Order by Ed at 6:30.
2. Minutes from June 16, 2026. Minutes are approved via email to share them with members in a timely fashion, in accordance with the Special Resolution passed at the 2025 AGM. As such the July 16th meeting minutes were approved by the Board via email.
3. Operations and Maintenance Report - John reported: ● Windscreen arrived July 8th. A work bee will assist in installing on July 14th. ● Ball machine is at the courts in right side washroom. John has been training people informally. An email will be sent to members to provide direction for use. A sign-up sheet will be available or via PlayTime Scheduler. John will monitor in the beginning. Sign up on a clipboard so we can determine usage. ● Court resurfacing: Doug MacDonald from Maritime Tennis will come over and have a look at our courts. There is a new system from the US that can fill in small spaces. John is investigating other companies. Waiting for one quote to come in so we can assess the costs. Also looking at DIY options. ● Camera: Don Spicer and Eric Blanchard will look at setting up camera on one of the court lights. In progress. ● Book a court policy - Board members have reviewed and agreed to proposed policy, which will be distributed to members.
4. Communications Report - Rhonda reported:

- Reminder message on respectful communications as part of the June Communiqué.   - Reviewed RJPC Board of Directors' Code of Conduct, emphasizing confidentiality and noted that it applies to Committee members as well (see Governance section of Club website).   - Tournament Update: all teams registered.   - A Committee has been established with Kelly Shaw and Gillian Joudrie now assisting Rhonda.
5. Events Report - Sharon reported: - All in place for tournament - teams established. Agreed to invite Thompson family to this year's tournament. Kelly will follow up with the family.   - Posted on RJPC Members Only Facebook page re looking for volunteers for presence in the RJ Festival Days parade on July 25th.   - Policy on support of social events - discussion ensued. Sept 3rd is our season ender event and Food Bank support. This could be an event to recognize our volunteers. Sharon will consider food options for further discussion.   - Motion: Ed moved to provide $100 financial support for a member appreciation event on Sept 3rd. Seconded by Kelly. Four approved and two disapprovals.
6. Membership Report - Jan reported: 133 members, with 117 adults and 16 youth. 103 renewed and 30 are new.   - Learn to Play youth and adult session as part of River John Festival Days, July 17th - people are signing up. Sheila and Don Johnston will coach.   - Youth Player Development with Roger Peters - an email was sent to all youth members, unfortunately, no replies to date.   - Roger Peters is in the area for a few weeks in July and August and has also offered adult player development opportunities - $40 for two 2-hour sessions. Jan is putting this out via a mass email to members.   - Wi-Fi password will be shared with Tournament participants only if they ask.

• Members encouraged to sign up on PlayTime Scheduler when playing and well in advance, and also ensure courts are locked when finished.
7. Finance Report- Kelly reported: • Kelly presented status of current financial statement reflecting 113 members as of June 30th. • Difficult to track guests as guest names are often not being provided. • Guest fees are down from last year but should increase in July and August.
8. Partnership Liaison / President Report: • Coordinate with Legion President for delivery of their donation by the Tullys.
9. Other Business: August meeting if needed
10. Adjournment: Meeting adjourned at 8:35