



The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

## KPC Board Meeting Minutes (Agenda Items)

 **Location:** Irishtown, PE  
 **Date:** April 8, 2026  
 **Time:** 5:00 PM

Presence: Reg Boudreau (RB), Louise Clément (LC), Ian Macdonald (IM), Sandra McGaghran (SM), Jason Milley (JM), Christina Wells (CW)

Regrets : none

### I. Opening of meeting and Approval of agenda

- Meeting opened at 5:15 PM
- **Motioned by JM, seconded by IM, approved by all**

### II. Approval of February 25, 2026, Board Meeting minutes

- **Motioned by IM, seconded by CW, approved by all**



The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

### III. Business from February 25, 2026, Board Meeting

- Action log reviewed and updated. All actions completed except for a few outstanding actions which are addressed in today's meeting.
- Tournament updates: KPC Mixed competitive tournament is planned for April 17, 2026. KPC Springboard tournament is planned for April 24, 2026.
- KPC apparel: 2 final designs have been proposed, the cost for a T-shirt would be between \$20- \$25. Once costing is finalized, a message will be posted on KPC messenger chat with all the information needed for purchasing.

### IV. Governance:

- KPC bylaws have been reviewed and will be posted on the website.  
**Action:** Inform KPC members through messenger chat that the reviewed bylaws have been posted on the website.
- Board informed of best practices regarding introduction of a Past President role (continuity) and the importance of succession planning (creation of a nomination committee). The addition of Past President as a Board member and the creation of a nomination committee is a substantial change to the existing KPC bylaws and needs to be brought to the next AGM for discussion and voting.  
**Action:** Discuss at 2026 fall board meeting proposals for introduction of Past President role and the creation of nomination committee to KPC bylaws which can then be brought forward to the next AGM in January 2027.



The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

#### V. Capacity planning (supply and demand)

- Review and discussion of the **sign in data**. The introduction of 2 sessions on Tuesday and Thursday has proven to be effective in reducing overcrowding at peak time (5:30-6:30). This schedule will be maintained for the time being for indoor play.  
**Action:** Sign in sheets will continue at entrance to the gym to allow for collection of data and 'ad hoc' analysis.
- **"Idle space" in public schools:** No update provided.

#### VI. Summer 2026 Planning

- Summer planning committee has no update to provide.  
**Action:** A summer planning committee will report back at the next Board meeting

#### VII. Membership Update

- 92 active members (paid dues) as of April 8, 2026 (source KPC website).
- **Waivers:** The Board rediscussed the motion that was passed at the last meeting regarding signing of waivers for drop-ins. After reflection, it was recognized it may be simpler to inform drop ins (that are not Pickleball Canada members) that they are playing at their own risk and



The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

would not need to sign a waiver. The information would be posted on the bulletin board at the entrance to the gym, where they deposit their 5\$ drop-in fee. The policy for drop ins will also be amended for alignment with the decision.

**Motion by JM: ‘to inform drop-in players (that are not Pickleball Canada members) at the entrance to they gym that they are playing at their own risk. They will no longer be required to sign a waiver form. Adjustments will be made to the membership and drop in policy on the website. Seconded by SM. Approved unanimously**

**Action:** Post message for drop-ins: ‘play at your own risk’ on the KPC bulletin board by the drop-in collection. Correct the membership drop-in policy on the website to reflect the decision made.

- **Player development and coaching opportunities:** Level 1 coaching session was appreciated by all who attended. It is meant to be a basic introductory session to the game of pickleball for people that have never played before. It is not a skills training session for those who want to improve their game. Offering this coaching session to new members who have never played pickleball could be considered. The discussion brought an interest in meeting with the New London Community Center representative (Marc) to have a conversation on how we can work together to promote pickleball in the area.

**Action:** invite NLCC representative to a KPC board meeting to discuss ‘the art of the possibility’ of collaboration.

- **Welcome email to new members:** Once new members have registered, an automated welcome email would be helpful to guide them to the KPC website to familiarize themselves with the schedule of play, the rules and etiquettes , as well as providing additional information (Facebook id) to enable them to participate in the members only messenger chat.

**Action:** a draft welcome email will be shared with the Board before it is finalized and automated with the new members registration process.



The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

#### VIII. Equipment

- Balls for both indoor and outdoor play are needed. This should be included in the annual budget being planned.

**Action:** Balls to be purchased

#### IX. Committees

- Social Committee report: no updates
- Summer 2026 planning committee report: meetings being planned with both KISH and Kensington Municipality in the coming weeks.

#### X. Treasurer's Report

- Overview of finances presented by CW.
- Existing balance is approximately \$5603.76.
- Proposed draft **budget** presented. Discussion and feedback given.

**Action:** Provide written feedback to CW in the next week. CW will bring back enhanced budget draft at the next meeting.



The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

- **Digital banking:** KPC banking is presently on-site banking with no e-transfers capacity which makes it cumbersome for collecting tournament fees. CW has inquired on the different service options and associated fees. Digital banking, allowing for e-transfers entails a monthly service charge of 3\$ and a 5\$ charge for each onsite session.

**Motion by JW: The Board to approve digital banking service at a monthly service charge of 3\$. Seconded by SM. Approved unanimously.**

**Action:** Proceed with digital banking services that will allow e-transfer capacity.

#### **XI. Roundtable and Closure**

- Roundtable on how we in this meeting lived the mission of KPC and improvement to be made for next meeting.
- **MOTION by IM: to adjourn the meeting.      Seconded by RB.      Approved unanimously.**
- Meeting adjourned at 8:00 PM.

#### **XII. Next Meeting**

- Next Board meeting June 24, 2026, at the Irishtown Community Hall