






The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

KPC Board Meeting Minutes (Agenda Items)

 **Location:** Park Corners, PE
 **Date:** February 25, 2026
 **Time:** 5:00 PM

Presence: Reg Boudreau (RB), Louise Clément (LC), Ian Macdonald (IM), Sandra McGaghran (SM), Jason Milley (JM), Christina Wells (CW)

Regrets : none

I. Opening of meeting and Approval of agenda

- Meeting opened at 5:15 PM
- Items added to agenda: spring social event, succession planning
- **Motioned by IM, seconded by RB, approved by all**

II. Approval of October 29, 2025, Board Meeting minutes

- **Motioned by CW, seconded by IM, approved by all**



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III. Business from October 29, 2025, Board Meeting

- Action log reviewed and updated. All actions completed except for a few outstanding actions which are addressed in today's meeting.
- Club tournaments for March/April 2026. Two tournaments are planned for the spring. A Springboard tournament (32 people) on a Friday night at KISH at a cost of 10\$ per person. A competitive mixed doubles tournament is also being considered.

Action: Plan of the Springboard tournament led by JM with support from IM and CW. Date to be decided and communicated to KPC members.

Consider mixed double tournament for later in the spring.

IV. Governance:

- Confidentiality agreement and Conflict of Interest forms have been signed by all KPC Board Members.
- Review and generative discussion of KPC Bylaws. Discussion included the relevance of introducing the role of Past President and succession planning to ensure continuity and retention of organizational knowledge as well as proper language to be used for bylaw 11.0 regarding dissolution of the organization. For 2026-2027, terms for directors will remain 1 year, and officers for 2 years.

Action: Final review of KPC bylaws before being posted on the KPC website.

Seek best practices regarding role and responsibilities of Past President, terms for directors, succession planning (nomination committee), and dissolution of the organization to enable generative discussion and informed decision-making at the next Board meeting.



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V. Capacity planning (supply and demand)

- The actions implemented in November 2025 have improved the “over capacity’ issue with only 2 sessions having more than 24 members at a time. Board members will continue to ‘walk the talk’ by promoting the actions that improve efficiency of play.

Action: Sign in sheets will continue at entrance to the gym to allow for collection of data and ‘ad hoc’ analysis.

- **“Idle space” in public schools:** Meeting with provincial government representation (sport and recreation), School Boards, Custodial Union representation (CUPE branch), provincial sports associations and local sports organizations regarding the issue of “idle space” in public schools. JM represented the KPC at this meeting. The provincial government representative informed the meeting participants its objective is to introduce a provincial approach (policies) to resolving this issue through consultation with the various stakeholders, existing models that have proven to be successful, and ensuring respect of principles of fairness (listen, review, resolve and recommend).

Action: No immediate action is required other than staying informed of the project.

- The Board recognizes the importance and value of the “local” relationships developed with representatives of QEES and KISH.

VI. Summer 2026 Planning

- Several coordinated actions need to take place for KPC outdoor playing in the summer months. As well, the Board discussed what could be improved from last year to enhance KPC members experience. The aim is to be ready for a transition to outdoor playing by June 2026.

Action: A summer planning committee has been created and will report back at the next Board meeting



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VII. Membership Update

- 88 active members (paid dues) as of January 29, 2026 (source KPC website).
- **Waivers:** Discussion on the relevance of maintaining the signing of waivers for drop-ins that are not Pickleball Canada members.

Motion proposed by IM to maintain the practice as is which is to ask drop-ins that are not Pickleball Canada members to sign the waiver form and encourage them to minimally become Pickleball Canada members. Should they decide to play regularly at KPC, they should join the organization as well. Seconded by SM. 5 yes votes, 1 abstain

Action: Waiver forms will be available at the entrance of the gym (by the whiteboard). Signed waivers will be kept in a binder.

- **Player development and coaching opportunities:** 3 KPC members have registered for the introductory course of the National Coach Education Program (NCEP) for Pickleball. The initiative is supported by the Board as the objective and outcome of the program is in full alignment to KPC's mission statement. Those participating in the course have already applied their learnings with two Friday evening drill/practice events at KISH that was well attended and appreciated by all.

Action: planning of player development sessions based on feedback from last 2 events, and learnings from coaching program

- **KPC apparel:** There is an interest by KPC members to have some KPC apparel. Three logo designs have been voluntarily developed by a KPC member. The proposals were reviewed and feedback was given to the developer.

Action: Decide on the preferred logo design, inform KPC members and order apparel planning



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VIII. Equipment

- Equipment and supplies are sufficient for the near future for both indoor and outdoor play.

IX. Committees

- Social Committee report: The holiday social held December 9, 2025, was well attended and much appreciated by the KPC members. A social summer kick-off event is being discussed for early July when *summer residents* KPC members are *back home*.
- Summer 2026 planning committee has been created (see section VI).

X. Treasurer's Report

- Overview of finances presented by CW.
- Existing balance is approximately \$4792.01. Revenues are approx. 350\$ from new members and drop-in fees. Expenses are 600\$ 2025 end of year donations and 220\$ for Xmas social.
- Discussion on the value of developing an annual budget for KPC related to equipment needs, social activities, additional court time, and player development.



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Action: Proposed budget to be brought forward at next meeting by CW.

XI. Roundtable and Closure

- Roundtable on how we in this meeting lived the mission of KPC and improvement to be made for next meeting.
- **MOTION by IM: to adjourn the meeting. Seconded by RB. Approved unanimously**
- Meeting adjourned at 8:00 PM.

XII. Next Meeting

- Wednesday April 8, 2026, 5:00 P.M.; Irishtown Community Hall