






The Kensington Pickleball Club promotes pickleball for all ages, levels and abilities, creating a fun, healthy and social experience.

KPC Board Meeting Minutes (Agenda Items)

 **Location:** Irishtown Community Hall
 **Date:** October 30, 2025
 **Time:** 5:30 PM

Presence: Reg Boudreau (RB), Louise Clément (LC), Ian Macdonald (IM), Sandra McGaghran (SM), Jason Milley (JM), Christina Wells (CW)

Regrets : none

I. Approval of agenda

- Items added to agenda: renewal term for domain (email), purchase of additional net, renting additional court time at QEES and KISH.
- **Approved by RB, seconded by IM**

II. Approval of September 29, 2025, Board Meeting minutes

- **Approved by JM, seconded by RB**

III. Business from September 29, 2025, Board Meeting

- Action log reviewed. All actions completed except for a few outstanding actions which are addressed in today's meeting.



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IV. Governance:

- Confidentiality agreement and Conflict of Interest forms have been created and provided to KPC Board Members for feedback.

Action: Confidentiality agreement and Conflict of Interest forms to be signed by all KPC Board Members.

- Review of KPC Bylaws will be discussed at next meeting.

Action: KPC Board Members are asked to review the bylaws and provide feedback to JM in the next week.

V. Capacity planning (supply and demand)

- JM provided the Board with attendance data over the last 4 weeks. Peak attendance for all sessions is between 5:00 and 6:30 PM. Friday sessions have a lower rate of attendance. Drop ins average between 0 – 2 per session.
- JM provided the Board with a document entitled “Research on High Attendance” to guide discussion (document is available on KPC website).
- Generative discussion on the importance of improving efficiency (eliminate pure waste) to maximize court playing time, introducing scheduling (segmenting the 4 hours to 2 hours slots), opportunities for adding additional court time at QEES and KISH, limiting demand, and modifying style of play.
- **Motion proposed by JM: Based on the data collected in September and October of 2025 and the document “Research on High Attendance”, the following actions will be implemented on November 4, 2025:**



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- (a) **Category 1: Improving efficiency: continue to take paddles to court; increase awareness and attention of 'UP NEXT' players; have someone actively managing the buckets; and ensure that all the paddles have names on them.**
- (b) **Category 2: Segment the four-hour slots into 2; 4:00- 6:00 and 6:00- 8:00. Players decide to come to either of the slots (not both). Will begin implementation with an honor system approach (not formally managed).**
- (c) **Category 2: Look into options (schedule and cost) for additional court time at QEES and KISH.**

Seconded by SM Approved unanimously

Action: Communicate to KPC members the Board's decision of the actions to implemented as of November 4, 2025.

Actively promote and lead implementation of actions (lead by example).

Continue to monitor attendance data at an ad hoc basis.

VI. Technology

- Domain name (unique address on the internet) has been changed and registered to kensingtonpickleballclub.com.
- Discussion on available options for renewal terms.
- **Motion proposed by JM: Renewal term for domain name be 2 years (in sync with Board renewal). Seconded by CW. Approved unanimously.**

Action: Renew domain name for a period of 2 years.



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VII. Membership Update

- 102 active members of which 28 are registered as drop ins.

VIII. Equipment

- Currently there are 3 nets available at QEES, 3 nets in the outdoor box at KISH and 1 net of unknown quality in the KISH equipment room.
- Supplies (easel and whiteboard) to communicate information to KPC members on arrival at venue, facilitate drop in registration, and enable members to provide feedback.
- **Motion proposed by JM to purchase a pickleball net for KISH venue, easel and whiteboard for QEES venue. Seconded by LC. Approved unanimously.**

Action: purchase net for KISH, buy easel and whiteboard.

IX. Committees

- Social Committee report: A holiday social event is being planned for December 9, 2025 at the Irishtown Community Hall.
- Creation of other committees will be discussed at next Board meeting.



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X. Treasurer's Report

- Overview of finances presented by CW.
- Existing balance is approximately \$5,122.00
- Discussion on the value of developing an annual budget for KPC related to equipment needs, social activities, additional court time, and player development.

Action: Proposed budget to be brought forward at next meeting by CW.

XI. Roundtable and Closure

- Due to PD days, KISH and QEES are not available October 30, 31 and November 6,7 and 10 2025. JM will seek opportunity for additional court time which may involve a fee depending on days available (i.e. weekends).
- Discussion on how we in this meeting lived the mission of KPC.
- **MOTION by IM: to adjourn the meeting. Seconded by RB. Approved unanimously**
- Meeting adjourned at 8:40 PM.

XII. Next Meeting

- Tuesday, January 13,2026; location to be determined.



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