



Sussex Pickleball Club: 2026 Annual General Meeting Minutes

Date: February 9th, 2026 **Time:** 6:17 PM – 8:00 PM **Location:** 8th Hussars Community Room - Upstairs

1. Opening & Administration

- **Call to Order:** President Jan Sas officially opened the meeting at 6:17 PM.
- **Board Introduction:** The current board members were introduced, including Jan Sas (President), John Kierstead (Treasurer), Elissa Colpitts (Vice President), Sheena MacDonald (Secretary), and non-executive members Pam Cole, George Parisella, Meghan Sherwood, Andrew Byers, Brittany Smith, and Sarah Strang.
- **Approval of Minutes:** A motion to accept the previous year's AGM minutes was moved by Jan Sas, seconded by Sarah Strang, and passed by the membership.

2. Executive Reports

- **President's Report:** Jan Sas provided highlights on membership growth and successful club events; A summary of the President's report is attached as "**APPENDIX A**".
- **Treasurer's Report:** * Revenue is primarily driven by grants, sponsors, tournaments, and membership dues.
 - A motion to accept the financial accounts was put forward, seconded by Norb, and passed.
 - A formal summary of the Treasurer's Report is attached as "**APPENDIX B**".

3. Tournament & Committee Updates

- **Tournament Success:** The club hosted three successful tournaments (Spring into Pickleball, Summer Tournament, and Fall Into Pickleball), each netting over \$1,000 in profit.
- **Operational Lessons:** * Future tournaments require better coordination with the Town regarding facilities (porta-potties, bleachers, and trash).
 - Club apparel should be 100% polyester or cotton, as logos do not adhere well to nylon.
 - Susan Parlee will assist in gathering Town contacts via a mobile app for maintenance requests.
- **Grants & Infrastructure:** * Sarah Strang is tracking the New Horizons for Seniors Grant.
 - Blueprints for the tennis clubhouse have been donated by Alan Dewinter to help SPC build their own clubhouse - this donation saved the club approximately \$2500.
 - Elissa Colpitts will get an update on court lighting at the next Tennis Association board meeting and share this update with the Sussex Pickleball Club Board of Directors to assist with future planning.

- The club is actively seeking an AED for the outdoor courts, with Kim Sherwood available to provide training on its use once an AED is obtained.

4. Board Elections

**No additional candidates were put forward for the position of Secretary and Treasurer. Sheena MacDonald and Chris Bonner were elected into these positions by acclamation.

- **Scrutineers:** Andrew Byers, Brittany Smith, and Sarah Strang were appointed to tally the votes.
- **Election Results:** After a triple-count of the ballots, the following members were elected to the board:
 - **Kevin Wynn**
 - **Pam Cole**
 - **Kim Sherwood**
 - **Leslie Jean McGregor**
- **Action:** A motion to destroy the ballots was moved by Gary Abell, seconded by Sarah Strang, and passed.

5. Strategic Vision & New Business

- **Three-Year Plan:** The focus remains on building a financial foundation through grants, sponsorships, and local business advertising.
- **Fundraising:** Jan Sas will look into obtaining a lottery license to allow for high-yield fundraisers like "Chase the Ace".
- **Member Motions & Suggestions:**
 - **Apparel:** A motion passed to provide club t-shirts to members competing in provincial tournaments.
 - **Events:** Susan Parlee suggested hosting a tournament in conjunction with the Atlantic Balloon Fiesta (ABF). This was discussed as a group and the decision was made to consider hosting a tournament the weekend prior to the ABF as hosting a tournament during ABF would not be possible due to the limited access to the courts.
 - **Training:** The club discussed the importance of hiring a summer student to assist with opening our courts up to public play during the summer. Further discussion had about the importance of having at least one person with NCCP training affiliated with our club as per Pickleball NB regulations. To bring NCCP training to Sussex, at least 7 people must sign up (they don't all have to be from our club); George Parisella, Jenna Bateman, and Barry Hatt expressed interest. Expression of interest can be sent out to neighbouring clubs to try and gather enough participants.
 - **Youth Outreach:** The club collaborated with the high school to allow students to play on the summer courts for free last summer. A decision was made to approach the school about this opportunity again, but ensure that strict guidelines are followed regarding court use (having proper footwear, garbage being left behind, court etiquette and proper equipment use).

- **Sponsorship Policy:** Moving forward, sponsors will receive a banner only; free memberships and lessons will no longer be offered as incentives.

6. Adjournment

The motion to close the 2026 AGM was moved by Christine Murray and seconded by Susan Parlee. The meeting adjourned at 8:00 PM.

Record of Attendance

Total Members Present: 31

Chris Bonner	Gerald Polley	Patti Jones	John Kierstead
Darrell Hodder	Barb Polley	Kim Sherwood	Lenora Murray
Ginny Reicker	Barry Hatt	Sarah Van de Reep	Norb Strang
Christene Murray	Sarah Strang	Brittany Smith	Susan Parlee
Pamela Cole	Gary Abell	Donna Abell	Jenna Bateman
Michelle Campbell	Kevan Wynn	Elissa Colpitts	Barry Kierstead
Nadia Cusmich	Meghan Sherwood	George Parisella	Leslie-Jean McGregor
Sheena MacDonald	Jan Sas	Andrew Byers	

APPENDIX A

Sussex Pickleball Club: 2025–2026 President's Report Summary



Date Submitted: February 9, 2026

Location: 8th Hussars Sport Complex

Submitted By: Mr. Jan Sas, SPC President

1. Membership & Club Growth

- **Current Membership:** The club currently has 112 "active" members.
- **Inclusive Environment:** Growth is attributed to a welcoming atmosphere for all ages and skill levels.
- **Programs:** Success was driven by introductory sessions, youth clinics, and coaching for seasoned players.
- **Accessibility:** The club maintains daily play sessions at both indoor and outdoor venues to ensure year-round access.

2. Key Achievements & Notable Events

- **Sussex Summer Open:** A major tournament featuring over fifty players from local and visiting teams.
- **Skill Development:** "Drills with Rob" sessions focused on doubles strategies and basic skills for new members.
- **Infrastructure:** Secured funding for new equipment (nets, paddles, balls) and expanded playing hours at Trinity Anglican Church.
- **Competition:** Members successfully participated in provincial and regional tournaments, placing in top brackets.

3. Governance & Operations

- **Executive Transition:** Following a board turnover in Fall 2025, a new Executive was installed in October to ensure a seamless transition.
- **Financial Status:** The club remains financially stable through membership fees, sponsorships, and fundraising.
- **Challenges:** Current focus areas include managing limited court space during peak times and streamlining volunteer recruitment.

4. Future Strategic Goals

- **Growth:** Increase membership by 20% through targeted recruitment.
- **Community:** Launch a youth development program with local schools.
- **Infrastructure:** Continue ongoing efforts to establish a dedicated SPC Club House.
- **Communication:** Enhance social media presence and member communication.

5. Recognition & Thanks

- **Board Service:** Acknowledgement of outgoing board members Megan Sherwood, John Keirstead, George Parisella, and Sarah Strang.
- **Volunteers:** Gratitude expressed to the large contingent of members who volunteer their time to keep the club operational.

APPENDIX B

Sussex Pickleball Club: 2025 Financial Summary



The following financial report covers the fiscal period from January 1, 2025, to December 31, 2025. The club operates as a registered non-profit organization, and all tax filings for the calendar year have been completed.

Financial Standing & Balances

- **Opening Balance (Jan 1, 2025):** \$255.95.
- **Closing Balance (Dec 31, 2025):** \$24,829.36.
- **Current Balance (as of report date):** \$24,708.23.
- **Total Net Profit:** \$25,628.92 (representing 69.01% of total income).
- **Total Retained Earnings:** \$25,938.05.

Revenue Streams

The club generated a total income of **\$37,140.08** through the following primary sources:

- **Sponsorships:** \$14,281.00 from local businesses for events and promotions.
- **Summer Play Registrations:** \$8,266.60 (Brown's Paving Pickleball Park).
- **Tournament Fees & Other Income:** \$5,684.98 total.
- **Play Fees:** Included Trinity Anglican Church (\$4,850.50), Sussex Middle School (\$792.00), and Intro training (\$156.40).
- **Membership Fees:** \$3,108.60.

Tournament Performance

All three club tournaments were profitable, contributing a combined net profit of **\$3,186:**

- **Spring Into Pickleball:** \$1,040.
- **Sussex Regional Tournament:** \$1,074.
- **Falling 4 Pickleball:** \$1,072.

Operating Expenses

Total operating expenses for the year amounted to **\$11,511.16**. Major costs included:

- **Tournament Costs:** \$4,452.87 (inclusive of prizes and general expenses).
- **Rent:** \$2,540.00 for Trinity Anglican Church (TAC).
- **Court Supplies:** \$2,390.14.
- **Sponsor Banners:** \$1,234.00.
- **Administrative & Other:** Bank charges, scheduling software, and registrations totaled \$842.12.