

Victoria Regional Pickleball Association

Minutes

Monday, February 23, 2026

At Cathy Wong's house

In Attendance

Roger Graves, President
Tessa Graham, Vice-President
Cathy Wong, Treasurer
Damaris Brix, Secretary
Denise Wheeldon, Director
Brian Harrigan (regrets)
James Nielsen (regrets)
Amy Woermke (regrets)

The meeting was called to order at 2:04 p.m.

Minutes of Previous Meeting

The minutes of the meeting of February 2nd (postponed from January), and the minutes of the AGM were approved.

President's Report

Mission Statement: Roger asked if our mission statement should be updated to include creating partnerships with different types of entities (such as for-profit organizations) and have more emphasis on Youth Pickleball. It was agreed to postpone this discussion until next month's meeting. Existing mission statement is as follows:

To grow the game of Pickleball in the Greater Victoria Region for all ages, levels and abilities by creating and cultivating an inclusive respectful environment that promotes safety, health, social interaction, good sportsmanship and fun by providing the following:

- *fun competitive and recreational opportunities for players of all abilities*
- *continuing skill and mentoring programs to enhance organized recreational and competitive play*
- *a positive working relationship with all municipalities in the Greater Victoria Region promoting the building of public indoor and outdoor dedicated pickleball courts.*

New Board Configuration

Roger Graves, President
Tessa Graham, Vice-President (on a 1-yr appointment)
Cathy Wong, Treasurer
Damaris Brix, Secretary
Denise Wheeldon, Programs
Amy Woermke, Sponsorships
James Nielsen, Communications
Brian Harrigan, Peninsula Rep

Tessa summarized her portfolio which includes among other things the referee training program and acting as the tournament liaison with TDs

Amy Woermke will be the Board liaison with the Sponsorship committee which is made up of Becca S, Barb C, Vicki W, and Julie N.

Roger will file the required paperwork with BC Societies after getting the Board members' addresses from Damaris.

VRPA.net email accounts have been set up for all Board members. Roger asked everyone to transition over to the new email. The new Google workplace will allow for easier transition when there is board turnover.

Program Director

Tessa circulated a job description for the Program Director and asked everyone to review it and give her feedback. It was suggested that the position be advertised at the Berwick Tournament.

Vice-Presidents Report

Berwick Budget

The Budget for the Berwick tournament was reviewed and approved. Tessa noted that it includes a generous amount for lunch to enhance the player experience. So far Berwick is the only sponsor, but hopefully more will be found.

Referee Training Program

Ongoing training for the current cohort will continue in March.

Treasurer's Report

Cathy advised that the financial reports are available for viewing on the Google Drive.

Contract for Coaches

Cathy advised that the coaches do not currently have contracts. Denise will be meeting with Cary to get a coach's perspective on what should be included on the invoice. Cathy and Denise will work on the contracts together.

Adams Storage

Cathy advise that the rates for Adams Storage have gone up significantly.

Membership – 732

Damaris has notified the dozen individuals who were not members but signed up for programs. Most have now joined but there are still a few outstanding.

Programming

Youth Summer Camps will be offered at Topaz by VRPA. This will be in addition to the camps offered by Eric Law. The Board agreed to lend Eric paddles for his program in exchange for having the VRPA banner posted at the park. Registration for both sets of programs will be done through the City of Victoria.

The Board discussed the ramifications of DUPR being a requirement for some programs and that a policy/procedure is needed. It was suggested that we offer a DUPR Day as a new course, and that a communication be sent by James on "How to Get a DUPR".

Next meetings at the home of:

March 16 – Tessa

April 20 – Denise

May 11 – Amy

June 22 – Roger

July 20 – Brian

September 21 – Damaris

October 19 – Cathy

November 16 – Denise

December 14 – Amy

January 18 – Roger

February 9 – AGM 2027

Meeting adjourned at 3:50 pm