



## MEETING MINUTES

Director's meeting January 27, 2026, at 7 pm via Zoom

**Present:** Erin, Irene, David, Ryan, Steve, Kiyoshi, Chris, Vashti, Salma

**Absent:** Allen, Adrian

1. Accept minutes of October 7, 2025 meeting  
**MOTION by Irene to accept the October 7th minutes, seconded by David.** All in favour  
**Carried**
2. **Financial Report**
  - 2.1. Erin reported on the financial status of the Club - \$16,635.95 in the operating account, \$44,430.68 in GIC's. Chris commented on the need for a board resolution regarding accumulation of funds before the AGM.  
**ACTION: Erin to address this at the next meeting**
3. **President's Report**
  - 3.1 Erin stated that the end of season event In December at IPOP was successful and ended the season on a positive note. The Event Budget-to-Actual was circulated.
  - 3.2 Craig Hodge will be running for Mayor in Coquitlam. He was instrumental in converting the Bramble courts into pickleball courts. He is now looking into other possible future courts including touching base with Metro Vancouver to reopen discussion regarding the Hickey courts.
  - 3.3 Erin reported that she is working on establishing the club as a preferred client with Racquets and Runners so that members can receive a 10 percent discount.
  - 3.4 **Fees:** BC Pickleball fee increased to \$10 and Canada Pickleball increased its fee by \$10. This now means that POCOMO club membership will cost \$50 a year.
  - 3.5 Erin and Ryan attended the City of Coquitlam allocation meeting representing the club. The City's staff social pickleball club will be submitting their play dates/times and will avoid any conflict of times with our Club sessions. Erin emphasized the importance of having another board member attend these sessions if she or Ryan cannot.
  - 3.6 Erin reported that some existing facilities are adding indoor places to play (badminton facilities for example). The Provincials will be held at the new PB facility in Tsawwassen
  - 3.7 **Eye protection**\_ it is now mandatory that protective eyewear is used at all BCPB tournaments. The group discussed the potential for implementing a similar policy for the Club but agreed that information about the use/need for eyewear be included in upcoming communications with members and also in the new member package to encourage use, for the time being.
  - 3.8 **Meeting with Port Coquitlam**\_ Erin and Ryan met with POCO City staff to discuss the development of PB courts at Gates Park. They reported that 4 courts will be installed adjacent to Riverside Secondary School in late Spring with lighting, perimeter fencing and washrooms. Ryan expressed concerns that were raised at the meeting regarding the City's understanding of Pickleball Canada's specifications for court measurements and fencing requirements. Erin reported that the courts will be co-shared with SD43 and the City, with SD43 getting priority during school hours, and that public access (rentals) will only be available outside of those hours.

There is a 'Sport Alliance' system in effect at Port Coquitlam for most organized sports. This gives priority booking and rates but comes with a cost in the range of \$5-\$6 a person which would be prohibitive for our club given our large membership vs what little time we would book.

The City may be moving to a reserve system at the PCCC pickleball courts. This is in response to the demand for the courts and complaints from local residents not having access to play. The City will install paddle holders at PCCC. A new undercover facility is being built on upper Shaunessy Street for multiple sports. This will be primarily for lacrosse but may have pickleball lines included and could be available for rental. High demand for ice time may result in the City not converting the ice rinks into dry floor space for PB this year.

**ACTION: Erin to update on Racquets and Runners matter**

**ACTION: Salma to investigate and report back on how the Golden Ears PB Club implemented mandatory eye protection, including details on their policy and enforcement**

**ACTION: Ryan to follow-up with Graham at the Port Coquitlam to obtain detailed court specifications and measurements for Gates Park courts and confirm if side-to-side fencing is feasible**

#### 4. AGM

Preparations for the Clubs AGM were discussed. It was decided to hold it as a Zoom meeting at 7 pm, April 14<sup>th</sup>. The Club's year end is March 31<sup>st</sup>. There was discussion about having Chris prepare a draft annual budget for review at next meeting. Erin will ask Allen if he will do this, or if he'd prefer that Chris prepare a budget. More discussion to follow at next meeting

**ACTION: Erin will discuss with Allen**

#### 5. Organizational Chart

Erin circulated a draft Org Chart outlining board responsibilities and team structures. She affirmed that all board members have equal decision-making power. She also noted that teams do not need to be made up, or led by board members. Club members should be encouraged to get involved at the organizing level where needed. It was noted that Irene will be stepping down as team lead of the Social Committee this season due to other commitments this summer.

**ACTION: Erin to send out a member communication about season planning and include a call-out for volunteers for hosting and taking on open team positions on the Org Chart**

**ACTION: All Board Team Leads to write-up 3-5 bullet points outlining primary roles and responsibilities for their positions and submit to Erin. These will be added to the Org Chart**

#### 6. 2026 Schedule Planning

6.1. Erin noted that one additional hour has been added to Tuesday nights. Erin presented several court layout options, including a DUPR-like court format. The group discussed changes for 2026, focusing on revamping Tuesday night play to include a 4-6 and 6-8 pm split on 6 courts, allowing for higher level skill groups on the 2 remaining courts. She referred back to the proposal submitted by Vanessa and Ehsan in 2025 recommending adding a DUPR section to Club play, with suggestions on the implementation and

running of such sessions. Erin proposed removing round-robin format and replacing it with open play, with one week a month to trial the DUPR rated system of mixed play. Ryan agreed that combining beginners/novice from 4-6 and RR from 6-8 would work well. He also emphasized the need for accommodating the elite level players during Club play this season. Chris raised concerns about implementing DUPR sessions, citing potential conflicts and possible SWISH app charges. Salma suggested that DUPR sessions could be organized similar to how the Golden Ears PB Club do it.

- 6.2. The group decided to trial a DUPR rated 4.5+ advanced group on courts 1 and 8, from 4 to 6 pm for one month. The proviso is that all trial DUPR sessions will be 'DUPR rated' but not necessarily 'DUPR recorded'. If the Board decides to move in this direction, Salma has offered to record and submit results.
- 6.3. If the advanced group demonstrates sufficient demand, it could be continued further. Ryan (with Robins's help) will organize and market the new 4.5+ player session on Tuesday nights, and manage the sign-up process.
- 6.4. Additionally, a monthly DUPR-rated mixed session will be introduced from 6 to 8 pm starting on Tuesday nights in June, organized by Vanessa and Ehsan, with Salma overseeing, and including managing sign-up. The group confirmed that the Tuesday schedule will include DUPR rated sessions once monthly, with ladders continuing as part of regular programming.

**ACTION: The addition and detailed organization of DUPR sessions will be finalized at the next meeting**

**ACTION: Once finalized, Allen will update the season schedule on the website**

## 7. Tournaments:

Ryan presented plans for two tournaments – a traditional Club tournament at Bramble in July and a possible tournament in May at IPOP to kick off the season. Details for an IPOP tournament are still uncertain. Ryan included an estimation of costs. An In-Camera discussion about the proposed May tournament followed. The group agreed that Ryan should continue discussions with IPOP and report back at the next meeting.

**ACTION: Ryan will continue discussions with IPOP regarding costs and terms for a May tournament, with the goal of obtaining firm numbers and commitments. He will report back at next meeting with more details**

## 8. Host Recruitment and Orientation

David recommended that a host orientation be scheduled for April 25<sup>th</sup>. Steve offered to host this again at his amenity room in Port Moody, like last year. Host recruitment challenges were discussed with several suggestions made about incentives that could include a year-end luncheon, Club merchandise, reimbursement program. This was deferred for a future meeting.

**ACTION: David, Erin and Steve will plan/organize for a host orientation on April 25<sup>th</sup> including logistics, food and format**

9. **Facilities**

Erin will present an update on court maintenance at the next meeting with info on pre-season timing for power washing and repairs.

**ACTION: Erin and Kiyoshi will meet at the courts to inspect the condition after power washing and report back at next meeting**

10. **Merchandise:**

Board members are asked to bring back suggestions for Club merchandise for discussion at next meeting.

11. **Next Meeting:**

February 24<sup>th</sup> at 7 pm via Zoom

12. **Adjourn:** There being no further business the meeting was adjourned at 9:30 pm