

RJPC Board of Directors' Regular Meeting – Minutes

June 24, 2025 at 7 p.m. ADT (in person)

Meeting began at 7:04 p.m.

In attendance: Don Spicer, John McKim, John Carruthers, Theresa Rath Spicer, Jan Langley and Ed Kennedy. Quorum achieved.

1. Approval of Meeting Agenda

- Additions to agenda: None
- Agenda approval: Motion by John M. to approve the agenda, seconded by John C. Motion carried.

2. Approval of Motions passed since Last Meeting

- Minutes are approved via email in order to share them with members in a timely fashion, in accordance with the Special Resolution passed at the 2025 AGM. As such, the May 21 meeting minutes were approved by email on May 27.

3. Operations Update (John McKim)

- a) **Schedule:** Draft July schedule was circulated; it has been modified as intended after June's pilot. Determined that any special events and levels that aren't being utilized 24 hours in advance will be switched to open play or a level that is otherwise scheduled for the heat of the afternoon.
- b) **Windscreens:** There has been no negative feedback to date; however, we want member feedback before proceeding with additional windscreens. Feedback will be solicited in the upcoming newsletter with comments to be submitted to our gmail account over a one week period and then collated.
- c) **Washrooms:** The right hand washroom lock needs to be returned/replaced. We also need a handle on the middle door.
- d) **Guest Policy & Fee:** Motion by John M. to decrease the guest drop-in fee from \$10 per day to \$5 per session. Seconded by John C. Discussion ensued. Motion carried. Limits will remain the same at 5 sessions for non-Pickleball Canada members and unlimited for Pickleball Canada members.
- e) **Book a Court Policy:** Working exceptionally well. Very simple. We agreed to reiterate the basics on how to book a court to members in the upcoming newsletter.

4. Construction Update (Ed Kennedy)

- a) **Lighting:** Double-heads on posts have been installed. The electrician needs to attend to finish off this work. Once lights are functional, we need a load of topsoil to fill the ruts in the grass made during installation.
- b) **Back Door:** Plywood is warped so a remedy has been done to address access by mice. Agreed to purchase an ultrasonic mouse deterrent.
- c) **Hand dryers:** Will be installed.
- d) **Miscellaneous:** Ed put the trim on the windows and installed the door closers. A shoe brush will be installed at the third gate. Broom hangers are needed in the storage room.

5. Membership (Jan Langley) & Events (Jan Langley & Theresa Rath Spicer)

Membership

We now have 124 members (as of June 24).

- a) **YMCA Youth Programming Update:** The youth programming will take place July 10 from 2-3 p.m. in conjunction with the Legion Day Camp. The programming they're offering is part of our sponsorship agreement with the Y.
- b) **Player Development with the Tully Sisters:** It has been a resounding success. A photo op for the cheque presentation to the Community Food & Health Centre will be arranged.
- c) **Next Level Pickleball Player Development Opportunity:** We have 11 people for advanced and 4 for intermediate. Capacity is 12 for each session. Will be communicated to non-members starting June 25 at a price of \$75.
- d) **Guest Access to Evening Events:** Motion by John M. that all evening events are to allow members and guests; seconded by Don. Motion carried.

Events

- a) **River John Festival Days Pickleball Tournament on July 18 and 19:** The tournament will involve team events (4 players – 2 women, 2 men) at various levels:
 -Friday, July 18 from 4-7 p.m. for 2.5-2.99 – Room for one team remaining.
 -Saturday, July 19 from 8:30-1:30 p.m. for 3.0 to 3.49 – Session is full with a waitlist.
 -Saturday, July 19 from 1:30-6:30 p.m. for 3.5+ – Session is full with a waitlist.
 We're having an orientation on Minor League Pickleball style tournament on Saturday, June 28 at 10 a.m. We still need volunteers for the tournament, and will be promoting this volunteer opportunity to members.
- b) **River John Festival Days Learn to Play sessions:** Two sessions to be held on July 18; one session from 10-11 a.m. and another session from 11 a.m. -12 p.m. Only two people registered so far.
- c) **End of Summer Dance on August 22:** Legion and DJ are both booked. Motion by Theresa to set ticket sales at \$15 per person to ensure we can cover the cost of the DJ and other expenses; seconded by John C. Ticket sales to be done by e-transfer to RJPC Treasurer.

6. Finance (John Carruthers)

Financials included below (see pages 4-8).

7. Communications (Theresa Rath Spicer)

- **Members Only Facebook Page:** A Members Only Facebook page has been created and testing is currently underway regarding its possible capabilities and the related logistics.
- Communications support will be offered for all projects/events mentioned above, plus a Fall member survey.

8. Partnership Liaison (Don Spicer)

- a) **Legion** – The Legion couldn't extend new wifi capabilities beyond the white fence to their Gardens. We'll research the possibility of extending it from the Legion to the courts, with the hope of having it in place before the tournament.
- b) **RJVFD** – Motion by Don to donate the remaining metal roofing from the washroom facility/shade shelter to the RJVFD for their BBQ area that's currently being refurbished; seconded by Jan. Motion carried.
- c) **YMCA** – covered above in Membership Update
- d) **School Outreach** – Sent emails to both Northumberland Regional High School and Tatamagouche Regional Academy inviting their students to join RJPC as a student member. Awaiting responses.

- e) **RCMP** – Sent an email inviting the RCMP Pictou Detachment to drop by the facility to use the washrooms when patrolling the area. Also offered them a free intro to pickleball session. Awaiting response.
- f) **Town of Pictou and MOPC Active Transportation re Bike Rack** – Met with Active Transportation representative Leighton Hayden who recommended two bike rack posts which also serve as e-bike chargers to eventually help create a network of chargers along the trail. Active Transportation would cover the costs of the two posts, however, RJPC would absorb the cost of electricity which is estimated to be approximately \$22 per year. Motion by Theresa to move forward with the installation of two e-bike posts that serve as a bike rack for 2 bikes each; seconded by Ed. Motion carried.

9. Other Business

None

10. Adjournment

Motion to adjourn the meeting by Jan at 9:22 p.m.; seconded by Don. Motion carried.

Next Meeting set for Thursday, August 21 at 7 p.m.

Minutes by Theresa Rath Spicer, RJPC Secretary

Administrative note: Minutes approved by email on June 30, 2025

River John Pickleball Club
Cash Available
June 23, 2025



Cash in bank - BNS chequing account, June 23, 2025	\$ 34,735
Add:	
Funds withdrawn from PBC June 23, 2025	<u>3,019</u>
	37,754
Deduct:	
Accounts payable - Instructors and Food bank	(660)
Payable to Community Support Society	(960)
MOPC GoPlay funds held in trust	(900)
RJVFD (Go Play funds)	<u>(500)</u>
Cash Available	<u>\$ 35,234</u>
Used for:	
Unrestricted surplus (net of HST and payables)	<u>\$ 9,802</u>
Restricted funds	
Capital expenditures	18,431
Court replacement	4,000
Wind screens	2,000
Insurance deductible	<u>1,000</u>
	<u>25,431</u>
Total reserve funds	<u>\$ 35,234</u>

(Note - this does not include any funding from the Thompson Family Foundation)

River John Pickleball Club
Statement of Financial Position



	June 30/25	Dec 31/24
Assets		
Current		
Cash	\$ 34,735	\$ 17,513
Membership fees receivable - Pickleball Canada	3,019	3,709
Donations receivable - Municipality of Pictou County		200
HST recoverable	2,869	16,624
Prepaid insurance		1,934
Deposit - RJVFD	600	600
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	41,223	40,580
Capital assets		
Pickleball facility and equipment, at cost	241,096	216,888
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	\$ 282,318	\$ 257,468
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Liabilities		
Current		
Accounts payable - Instructor training	\$ 660	
Payable to Community Support Society of River John	960	
MOPC GoPlay Fund - in trust	900	\$ 1,400
Payable to RJVFD	500	
Deferred revenue - 2025 membership fees		5,325
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	3,020	6,725
Net assets		
Unrestricted surplus	12,771	10,649
Internally restricted funds	25,431	23,206
Investment in capital assets	241,096	216,888
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	279,298	250,743
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	\$ 282,318	\$ 257,468
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River John Pickleball Club
Statement of Operations
For the year ended December 31



		Actual	
	Budget	Jan 1 to	Jan 1 to
	Dec 31/25	June 30/25	Dec 31/24
Revenues			
Government grants			
Government of Canada			
New Horizons for Seniors Program		\$ 19,233	\$ 25,000
Province of Nova Scotia			
Efficiency Nova scotia		4,200	
		<u>23,433</u>	<u>25,000</u>
Fundraising			
Donations from individuals, corporations, Service Clubs and Associations			19,092
			<u>19,092</u>
Other income			
Club membership fees	\$ 7,500	8,250	4,721
Drop in fees	1,000	79	1,151
Pickleball Nova Scotia rebates	800		775
Other income (Clinics, Tournament, and miscellaneous)	2,100	789	1,126
Interest income			1,524
	<u>11,400</u>	<u>9,118</u>	<u>9,298</u>
	<u>11,400</u>	<u>32,551</u>	<u>53,390</u>
Expenses			
Bank charges	110	43	176
Donations and sponsorship	1,000	250	1,150
Dues and fees	35	81	231
Insurance	2,086	1,934	1,897
Office and court expenses	2,000	652	1,895
Repairs and maintenance	1,100	244	780
Training fees			309
Transfers to restricted reserve funds			
Insurance deductible fund			1,000
Court replacement fund	2,000	2,000	2,000
Wind screen replacement fund	1,000	1,000	1,000
Utilities and internet	1,100		
Volunteer appreciation night		792	
	<u>10,431</u>	<u>6,996</u>	<u>10,438</u>
Excess of revenues over expenses	<u>\$ 969</u>	<u>\$ 25,555</u>	<u>\$ 42,952</u>
Net assets, beginning of year		\$ 250,743	\$ 203,791
Excess of revenues over expenses		25,555	42,952
Transfers from operations to restricted funds		<u>3,000</u>	<u>4,000</u>
Net assets, end of year		<u>\$ 279,298</u>	<u>\$ 250,743</u>

River John Pickleball Club
Statement of Changes in Net Assets
For the year ended December 31



	Unrestricted Surplus	Internally Restricted Funds	Investment in Capital Assets	Jan 1 to June 30/25	Jan 1 to Dec 31/24
Net Assets					
Net assets, beginning of year	\$ 10,649	\$ 23,206	\$ 216,888	\$ 250,743	\$ 203,791
Add:					
Revenue	9,118			9,118	9,298
Fundraising		23,433		23,433	44,092
Transfers to restricted funds		3,000		3,000	4,000
	19,767	49,639	216,888	286,295	261,181
Deduct:					
Expenses	(6,996)			(6,996)	(10,438)
Capital expenditures		(24,208)	24,208		
Net assets, end of year	\$ 12,771	\$ 25,431	\$ 241,096	\$ 279,298	\$ 250,743
Internally Restricted Funds					
	Capital Expenditures	Court Replacement	Wind Screens	Insurance Deductible	Total
Balance, beginning of year	\$ 19,206	\$ 2,000	\$ 1,000	\$ 1,000	\$ 23,206
Add:					
Fundraising	23,433				23,433
Transfer from unrestricted funds		2,000	1,000		3,000
	42,639	4,000	2,000	1,000	\$ 49,639
Deduct:					
Capital expenditures	(24,208)				(24,208)
Balance, end of year	\$ 18,431	\$ 4,000	\$ 2,000	\$ 1,000	\$ 25,431

River John Pickleball Club
Note to the Financial Statements
For the year ended December 31



1. Nature of Operations

The River John Pickleball Club was incorporated as a non-profit Society under the Registry of Joint Stocks of Nova Scotia on February 1, 2022. The objective of the Society is to promote the growth of pickleball as a sport for all ages and abilities in River John and surrounding areas.

The Club operates a three court pickleball facility in Partnership with the River John Legion on land leased from Legion. Funding was provided by governments and donations from the community.

2. Capital assets, at cost

	June 30, 2025	Dec 31, 2024
Pickleball facility including site preparation, paving, court coatings, nets, fence, light post supports, and concrete pad	\$ 169,721	\$ 169,721
Bathroom renovations	24,496	23,908
Shade shelter	12,404	12,404
Lights and electrical costs	25,303	2,718
Seating - benches, bleachers and picnic tables	4,324	4,324
Signage	1,925	1,925
Windscreens	1,034	
HeartSine Samaritan AED	1,889	1,889
	\$ 241,096	\$ 216,888