



OUTDOOR INSTRUCTIONS FOR SESSION CAPTAINS AT VETERANS

First session of the day

Open the Knaack box with the key that is in the lock box (attached to the side of the Knaack box).

If the playing surface has any water on it, it must be removed. Recruit help and using the squeegees that are stored inside the court push and remove the water from the surface. **GAME PLAY IS NOT ALLOWED ON WET COURTS.**

Nets

Recruit help to the temporary nets. Measure the net height with the measuring tape in the Knaack box. The net should be 34" in the middle and 36" at the sideline.

Balls

There are two types of balls for the players. The green Selkirk balls are for regular play. There is also a batch of practice balls for players running drills.

Round Robin and Sign-Up Sheets

The round robin and sign-up sheets are in the binder. Use the dry erase pen only on the laminated sheets.

At the end of the session, please clean off the sheets and replace them in the binder.

Games should be timed for 11 minutes duration to allow 7 games per 1.5-hour session. This is obviously flexible depending on the group and length of session.

Safety First – this a top priority. Please remind everyone before the games begin to play safely and adhere to the BVPA Etiquette Guidelines (which are in the binder and posted on the BVPA website).

Remind players to:

YELL 'Ball on Court' if the ball from one court goes onto the other court and DO NOT chase the ball onto the other court.

Avoid injury. If a shot is unplayable due to encroaching on play in another court, replay the point.

As session captain, please complete an Incident Report (copies found in the binder) should anyone have a slip or fall or other incident and especially if they receive an injury while at the session.

Place the completed Incident Report in the BVPA binder and notify Sue Cowitz at 403-969-8416 or sue@bowvalleypickleball.org.

Last Session of the Day

- Take down the temporary nets, gather all the balls in the appropriate container and place them in the Knaack box.
- Reassemble the binder with the round robin and sign-up sheets.
- Close and lock the Knaack box. Double check the box is closed.
- Replace the key in the lock box. Assure that it is locked.
- If you have any questions or issues, please contact Sue at 403-969-8416.

Lost and Found

Please do not put any lost and found items in the Knaack box.

Rainouts and other Environmental Factors

The court surface becomes slick and dangerous with the slightest water on them. It is important to stop play and assess the weather situation. Under no circumstances can people play on wet courts during BVPA programming time.

It is very important that we know all court time lost due to the rain, smoke, and other environment factors as the BVPA will not be charged for lost time.

Notify Sue Cowitz of any lost time (403-969-8416 or sue@bowvalleypickleball.org). Thank you for all your help!