

## **RJPC Board of Directors' Regular Meeting – Minutes**

April 16, 2025 at 7 p.m. ADT (in person)

**In attendance:** Don Spicer, John McKim, Theresa Rath Spicer, Jan Langley and Ed Kennedy

**Regrets:** John Carruthers

Quorum achieved.

### **1. Approval of Meeting Agenda**

- Additions to agenda: None
- Agenda approval: Motion by Ed to approve the agenda, seconded by Don. Motion carried.

### **2. Approval of Motions passed since Last Meeting**

- Minutes are now approved via email in order to share them with members in a timely fashion, in accordance with the Special Resolution passed at the 2025 AGM.
- As such, the March 11 Meeting minutes were approved by email in March.

### **3. Operations Update (John McKim)**

- a) Windscreens: Intending to conduct a test of windscreens on the parking lot side of the fence. Significant research was conducted with four particular organizations, considering various features, cost, etc., and shared with the Board. Motion by John M. to purchase windscreens from Wind & Sun Protection Inc. for the parking lot side. Seconded by Jan. Motion carried. After we conduct this test, we'll seek member feedback on windscreens.
- b) Schedule: Schedule for May is almost complete and will be uploaded to PlayTime Scheduler and communicated when finalized. Options to enhance the variety of play, like Ladies' Night, Men's Night, Ruler of the Court, etc., will be included in the June schedule when more members have returned and we anticipate having the numbers to make those sessions successful.
- c) Court Opening Logistics: Now that the weather has improved and we're not seeing below zero temperatures, we need to arrange a time to put up signs, get benches out of storage, open the washrooms, remove yellow fence toppers to allow for fence repair, etc. Settled on Saturday, April 19 at 10:30 a.m. at the courts. Other details to be followed-up:
  - Need to check on whether the tank needs to be pumped – John M.
  - Need a secure lock on the storage room door – Ed

### **4. Construction Update (Ed Kennedy)**

- a) Fence: Barrier fences are leaning and affecting the court surface. They're still under warranty; following up with Maritime Tennis Court Builders.
- b) Lighting: Posts have been delivered and lights are now being shipped. Installation is being arranged with an aggressive schedule.

### **5. Membership (Jan Langley) & Events (Jan Langley & Theresa Rath Spicer)**

We now have 85 members.

- a) Guest Play: Motion by Ed to increase outdoor fee for guests to \$10 a day (instead of \$10 per session) based on member feedback, seconded by Don. Motion carried.
- b) Player Development: In addition to coordinating sessions with the Tully sisters, we've also tentatively booked Next Level Pickleball for July 12/13. Details are still being confirmed but cost will be \$10 per person per hour for six hours over the two days equating to a total of \$60 per person. Members will be given first right of refusal.

- c) Potential YMCA Programming: we're conducting outreach about a possible youth program for Summer 2025. Awaiting a meeting date from the YMCA.

**6. Finance (John Carruthers)**

John was unable to attend due to a volunteer commitment with another Board. Financials to be provided at our next meeting.

**7. Communications (Theresa Rath Spicer)**

- Research being conducted on the feasibility of a members-only Facebook page and what features it could and should have.
- Communications support will be offered for:
  - Release of Schedule
  - Guest Play
  - Mentor Program
  - Volunteer Recognition Event on June 3
  - Player Development Sessions (Tully Sisters & Next Level Pickleball)
  - RJPC involvement in River John Festival Days
  - End-of-season Dance on August 22
- Recommend a Member Survey in the fall to glean feedback on this season

**8. Partnership Liaison (Don Spicer)**

- a) Legion: We looked into our insurance details so we have a better understanding of our coverage. We've learned that our insurance would cover Club-sanctioned events held at the Legion, like the Volunteer Recognition evening. This information has been shared with the Legion.
- b) Sport Nova Scotia: Sport Nova Scotia is offering a program where all sport clubs can be part of a province-wide lottery through which they take care of the logistics, like the lottery license. Their email will be sent to Board for consideration in the event we're interested in fundraising efforts this year.

**9. Other Business**

Mentorship Program: 2 members applied to be mentors and 2 to be mentees. It's early in the season, so we hope it will garner more interest as the season progresses.

Motion to adjourn the meeting by Don; seconded by John M. Motion carried.

Minutes by Theresa Rath Spicer, RJPC Secretary