



EVENT INCIDENT REPORT

To comply with Pickleball Canada's Insurance Company's Policy, all reports must be filed with Pickleball Canada as soon as possible after the incident occurs, and no later than seven (7) days after the incident.

1. LOCATION OF PREMISES/EVENT OR LOCATION OF ACCIDENT/CIRCUMSTANCE

Name of Facility: _____

Contact Name: _____ Tel: _____

Address: _____

Town/City: _____ Postal Code: _____

Owner of Premises: _____ Person(s) in Control: _____

2. ACCIDENT OR OCCURRENCE

Date: _____ Time: _____

Place: _____

Date First Notified: _____ By Whom: _____

3. DESCRIPTION OF ACCIDENT OR OCCURRENCE

If Automobile Accident, (e.g., Affiliated Club Rental Vehicle), include:

Car License # _____

Insurance Company Name: _____

Policy # _____

4. **WEATHER CONDITIONS AT TIME OF ACCIDENT (IF APPLICABLE)**

5. **INJURED PERSON AND NATURE OF INJURY (ONE INCIDENT PER FORM ONLY)**

Name: _____

PCO #: _____ Age: _____

Gender: _____ Telephone: _____

Address: _____

Postal Code: _____

Status (i.e., competitor, official, spectator, etc): _____

Type of Injury (i.e., broken bone, bruising, concussion, sprain, death, etc.): _____

6. **PROBABLE CAUSE OF ACCIDENT OR OCCURRENCE**

7. **FIRST AID GIVEN**

By Whom: _____

Nature of Treatment/Medication Given: _____

Ok to Return to Play: Yes: _____ No: _____

8. HOSPITALIZED

Name of Hospital: _____
Name of Doctor: _____ Method of Transportation: _____
Treatment Given: _____

9. PROPERTY DAMAGE

Owner: _____
Description of Damaged Property: _____
Estimated cost of repair/replacement: _____

10. WITNESS OR POLICE

Name: _____ Telephone: _____
Address: _____ Postal Code: _____
Station #: _____ Incident #: _____
Badge: _____

11. OTHER INSURANCE COVERAGE: ACCIDENT, EXTENDED HEALTH, TRAVEL, ETC.

Insurer: _____ Policy #: _____ Type of Policy: _____
Insurer: _____ Policy #: _____ Type of Policy: _____

SIGNATURE: _____ **DATE:** _____

PLEASE RETURN COMPLETED FORM TO PICKLEBALL CANADA REPRESENTATIVE ON SITE OR TO INFO@PICKLEBALLCANADA.ORG

LINKS TO PCO SPORT ACCIDENT CLAIM FORM AND PROCEDURES:

https://pickleballcanada.org/wp-content/uploads/2022/07/Sport_Accident_Reporting_Procedures.pdf

<https://pickleballcanada.org/wp-content/uploads/2021/04/Sports-Accident-Claims-form-English.pdf>

NOTE: This report is prepared in contemplation of litigation and is to assist in the defence of the problem incident, accident or claim referred to herein.