

	<b>APPROVED</b>  <b>RELEASE AGREEMENTS</b>	POLICY NO.	13
		EFFECTIVE DATE	November 27, 2023
		REVISION DATE	January 5, 2024

## BVPA Mission

Our mission is to develop pickleball as a sport for all in the Bow Valley by promoting the health, physical and social well-being of its members through offering organized recreational and competitive play in an atmosphere of collegiality and sportsmanship.

## Purpose

The purpose of this document is to describe the use of the BVPA Release Agreements.

## New Members

All new members must sign the BVPA Member Release Agreement.

## Renewing Members

All renewing members must sign a BVPA Member Release Agreement with each renewal.

## Drop-In Players

All drop-in players, be they guests or not, must sign a BVPA Non-Member Release Agreement. This release will be effective during the calendar year in which it is signed. A new release is required the following year if they return.

## Record Management

The Board Secretary is responsible for the scanning and filing of all signed Non-Member Releases. These electronic files will be retained for a minimum of two years.

## Revision History

Date	Rev. No.	Change
January 5, 2024	01	Added Records Management to the document.