

Yukon Pickleball Monthly Meeting
January 9, 2023
11:00 -1:30 Sport Yukon

Attending:

Jim Gilpin, Gord Clark, Brenda Dion, Hector Campbell, Walter Brennan

Regrets: Sue Staffen, Erik Hoenisch

Call to Order:

Jim Gilpin called meeting to order 11:04.

Adoption of Agenda:

Moved as amended: Brenda, 2nd Gord. (Item #9 -YPA Equipment)

Minutes of December 8th, 2022:

Motion to adopt: Moved by Gord, 2nd Brenda.

Old Business:

1. NPAC Recommendation for dedicated court – Hector
Hector provided and electronic copy of the minutes of Pickleball Canada’s NPAC Item #4 on Facility Court Development efforts across the country. Information was provided by Vernon, Edmonton, Kenora, Valleyfield (Quebec), and Fredericton. The notes provided insight and some best practices they learned in the process. (The full text is available on request from Hector as it is too long to put in the minutes).
2. YPA Strategic Plan Survey –Jim
More thorough assessment is needed if we want to separate some of the comments we received from members and non-members of YPA who completed the survey. Would be nice to find out for example what the concerns may be for both members and non-members of YPA. May be difficult to sort out.
3. Review and Adoption of 3 PCO Policies for YPA – Hector Tabled to next meeting.

New Business:

1. Treasurer's Report:

Jim transferred approximately \$1500 from Pickleball Canada to YPA. This was money primarily from renewals and new memberships as of January. Presently we have 65 members and approximately 40 have Takhini passes for the winter session.

We are not expecting any major expenses in the near future.

Our Fiscal Year ends December 31st. Eric will provide Jim with year-end Financial Statements in January / February.

2. Date for 2023 AGM:

Date set for Wednesday March 15th 5:00 -7:00, Sport Yukon Boardroom. Members can attend in person or by Zoom. Walter to book room and plan for the Zoom call.

A motion will have to be sent out to membership to vote on accepting the standard bylaws from Societies with the exception of changing our quorum for the AGM from 25% to 20%. (Motion: Propose the standard bylaws from Societies Act with the amendment of changing the requirement for quorum from 25% to 20%). Jim will check with Karla (Societies) to see if a legal review is required to change the quorum percentage from the Standard Bylaws.

3. YPA Societies Transition- Existing /Revised Constitution and Bylaw Review:

We are well underway to transition. The Constitution is basically just a one-liner stating our purpose. Jim has secured a Yukon Corporate Online Registry (YCOR) Account with Societies and submitted a credit card number as required. Once we have our AGM and submitted the required paperwork with the new board, we will be deemed to be in transition to meeting the requirements of the Societies Act.

4. Takhini coverage – January 28th- February 18th - Brenda

Brenda and Jim are unavailable to manage the opening / closing of Takhini during this period. Walter and Hector will assume responsibility and will co-ordinate with one another. Jim and Brenda will transfer Takhini door fobs to Walter and Hector as well as equipment.

5. Shot Clinics – Who / Topics:

- January 15th – Brenda and Bryan
- January 29th – Walter and Sheila
- February 12th – Hector and possibly Coleen /Walter
- February 26th- Bryan and Brenda

Walter to check if spare parts are available for ball machine. Bottom roller is wearing. Brenda noted some clubs use old balls in their machine.

6. Updates:

-MOU/ Facilitators for RR at CGC – Dates

Brenda has been in contact with Karly from CGC, she will be back on January 11th. Tentative schedule is for Friday nights, 6:00-8:00. YPA is suggesting pre-booking rather than a drop in to make it affective. CGC needs to decide a time frame deadline to pre-book and should provide co-ordinator for a list of participants. We are awaiting a response from CGC.

-Next Round of PB Fundamentals (Spring)

Brenda met with Naoto at CGC. They agree with the suggestion to have a 2hr Intro to Pickleball Class to reduce the waitlist and then have the Pickleball Fundamentals Class consisting of 3 @2 hour classes. This will be a pre-requisite to the Fundamentals course. The object is to set people up for success.

Four Intro to Pickleball classes have been scheduled with 8 participants per class. Wednesday and Thursday March 29th and 30th, 5:30-7:30 and again the following week, April 5th and 6th, 5:30 – 7:30.

Two Pickleball Fundamental Classes are scheduled (3 @2 -hour classes):
Wednesday April 19th – May 3rd 5:30 - 7:30
Thursday April 20th – May 4th 5:30 – 7:30

-Yukon Pickleball Day -Sunday May 7th

We have a 6.5- hour time slot and can follow the same time breakdown as last year. Three 2- hour slots with a 15 -minute break in between (10:00 -12:00, 12:15 -2:15, 2:30- 4:30).

Suggestions are to have a “Bring a Friend” session open to anyone who plays and wants to introduce a friend to the game. Another session to

introduce youth may be to invite teams to use Pickleball as a Team Building fun event or a cross training exercise (soccer, volleyball, or ski teams as examples). “See it – Try it” again or maybe a Corporate Challenge in groups of 4. These are just some ideas to consider and will finalize at the February monthly meeting.

7. Vanier School (Francis of Assisi) Request - Brenda:

Brenda has not heard back from the school yet as to what they would like to do.

8. Strategic Plan Implementation - /Volunteers, Tasks, Getting Started:

Now that we have a Strategic Plan we need to work on an Implementation Plan (a prioritized Work Plan). Sue Meikle did provide an action plan in the form of a 5-year implementation and monitoring document.

One of the first steps will be designate specific roles /tasks with job descriptions for Board members and volunteers to implement our plan. The Whitehorse Cross Country Ski Club has a model we can start with for volunteers. This includes a position description, time commitment, duties and responsibilities, required skills, training if required and a reporting structure etc. The Board will meet on January 16th to have a brainstorming session to start the process.

Sue Meikle presented the final documents to the Board (Strategic Plan, Monitoring Document, Acknowledgement of CDF funding, and the As Was Said Report). Final payment was presented to Sue Meikle Consulting.

Hector: Motion that the Board, having provided the opportunity for membership review, approve the YPA 2023 -27 Strategic Plan, 2nd Jim. All those in favour? Carried.

9. YPA Equipment – Inventory and Purchases:

Brenda provided a list of equipment YPA presently has and some equipment and materials YPA needs to deliver programming. The list includes bins, buckets for balls, cones, white board markers, clipboards, a small First Aid Kit and ice packs for Takhini.

Motion Gord: Brenda to go ahead and purchase the equipment itemized and needed to deliver programming. 2nd Hector. Carried

Meeting was adjourned at 12:56 pm.

Next Meeting: February 17th 2023, 12:00 noon @ Sport Yukon

Jim, Erik, Sue and Gord will be out unavailable in person – Walter to set up Zoom access.