	BOW VALLEY PICKLEBALL ASSOCIATION		Policy No.	01
			Effective Date	September 8, 2022
	PRIVACY POLICY		Revision Date	
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Purpose

Bow Valley Pickleball Association (BVPA) is committed to safeguarding personal information entrusted to us by our members. BVPA manages members' personal information in accordance with Alberta's Personal Information Protection Act (PIPA) and other applicable laws. The policy outlines the principles and practices BVPA follows in protecting members' personal information.

Scope

This Policy will apply to all BVPA members, guests, underage players and non-members and to any entity which provides services on BVPA's behalf.

Collection of Information

BVPA collects information including members' names, ages, addresses, telephone numbers, pickleball rating and emergency contact information. This information is collected from:

- Member registrations
- Donors and sponsors of events

Use of Information


BVPA collects only the personal information needed for the purpose of better serving club members and expanding community support. This includes:

- Provision of information about events, membership and scheduled play
- For service phone calls and emails to members as needed
- For audit purposes

Disclosure of Information

BVPA treats its obligations with respect to the use and disclosure of members' personal information very seriously. BVPA will only use or disclose personal information for the primary purpose for which it was collected or for a purpose that members would reasonably expect it to be used. BVPA shares personal information collected with Pickleball Canada and Pickleball Alberta. Otherwise, BVPA will not share, sell or rent members' personal information.

BVPA members shall not use other members' personal information for purposes other than purposes supported and approved by BVPA.

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Storage of Information

BVPA stores personal information in its database(s) on a secure server. Only authorized BVPA personnel have access to this information.

Accountability

Members having questions or concerns about BVPA privacy policy should contact Helen Thomson, Vice President, Bow Valley Pickleball Association. Helen.thomson@shaw.ca

Revision History

Date	Rev. No.	Change

References

Bow Valley Pickleball Association Bylaws

Definition

BVPA Member – any person 18 years or older who has paid their fees for the current playing season and has executed the club’s “Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement”.