

# Minutes

Director's meeting, January 10, 2023 7:00 pm

Present: Julie, Erin, Steve, David, Rod, Adrian, Kiyoshi, Barbara

Absent: Allen, Bob

1. Accept minutes of previous meetings September 28/22 and November 24/22  
Motion to accept - Passed

2. Financial Report

Previous balance	12,865	
Memberships	2,499	
Domain Name renewal	(20)	
Current balance	15,164	Active members 234

Yearly expense for court fees is approx. \$5754 which includes both tournaments

- a) discuss amount of contingency needed in account  
~ no contingency amount is necessary if an ongoing small budget is provided to ensure funds are available for upcoming expenses.

**ACTION:** Allen will be asked to provide budgeted items in the financial statement that will be occurring throughout the year.

3. President's Report

- A) Port Moody - no updates because of recent staff changes
- B) Port Coquitlam - considering opportunity for pickleball after the ice rink is no longer needed for hockey

4. Coquitlam Report

- A) Court schedule has been submitted. Verification of acceptance in two weeks
- B) Updates to the courts have been submitted. Some have already been completed. A couple more will be finished that are within the Bramble budget set by the City
- C) Chairs will now be allowed on the court area. Painted lines will designate approved areas. See item #7.
- D) Paddles holders have been approved to be installed to act as an additional system to the whiteboard system
- E) Future pickleball courts for Coquitlam are a top priority for the City

**ACTION:** Kiyoshi will make the paddle holders

5. AGM - April 4, 2023

- A) Meeting will be held via zoom
- B) Having prize draws was a suggestion to encourage attendance

- C) From the Board's definition of "term", there are 6 positions that need to be filled for the coming two year term
- D) Time - TBA
- D) More discussion to follow

6. Court numbering

- A) The following numbering system will be submitted to the City

### BRAMBLE COURTS



7. Court seating layout

- A) The 'reddish' shading on the diagram above shows where there would be room for designated chair areas. The City will paint lines.

8. Centre court Banner

A) It was suggested that a barrier of some sort is needed for the opening between the two tennis nets located between courts 3 and 6 (see diagram above) to reduce the number of stray balls on neighbouring courts. The purchase of a new banner will save the integrity of our current banner which is meant to hang on the fence.

**ACTION:** Julie will investigate banner sizes, durable fabric and cost

**ACTION:** Kiyoshi will also research other possibilities

9. Membership fees for 2023

A) No further discussion needed as the matter was handled via email

10. Marketing Items (shirts, caps, etc)

A) There have been some queries from members.

**ACTION:** Julie will work with Allen in researching samples to be discussed at our next meeting

11. Coaches Clinic - April 4, 2023

A) No further discussion. Event was canceled.

12. Purchase of AED

A) It was felt that easy access of an AED would be a prudent purchase

**ACTION:** Adrian will source out features and prices

13. Other business

**NEXT MEETING: February 7/23 @ 7pm**