## Sign Up Genius (SUG)

# Instructions



#### 1. For new members without a SUG Account

- a. Signing up as user is free
- b. In your web browser (Safari, Chrome, Edge, Etc.) enter: signupgenius.com
- c. Click on 'Log In', then 'New Account'
- d. Enter your Name, Email, and Password
- e. Click the box 'I am not a robot'
- f. Then click 'Register Now'

## 2. To add a 'shortcut' to the home screen on an iPhone or iPad

- a. When on the Delta Pickleball SUG page, click on the bottom 'square box with up arrow', then 'Add to Home Screen', rename it 'DPA SUG', then press 'Add'
- b. Now just click on this icon to go directly to the booking page.

## 3. Once you have a SUG account

- a. If you are using a smart phone or tablet, do <u>not</u> use the SUG app (use the web based version instead)
- b. Log into your SUG account with your login and password
- c. Click on this link for the DPA (Delta Pickleball) bookings page
- d. Click on one of the tabs near the top to register for one of the courts or events.
- e. Scroll down to the event you want to register for (only open for 7 days before the event/session)
- f. Click on 'Sign Up' for that date
- g. Click on the white box beside 'Sign Up' for the event (assuming it's not full)
- h. Click on 'Submit and Sign Up', then 'Sign Up Now' you're done.
- i. If you need to cancel later, sign in and just follow the instructions