

Minutes

Director's meeting, March 31, 2022 @ 7:00pm

Present: Julie, Erin, Rod, Barbara, Steve, David, Adrian, Bob

Absent: Allen

1. Accept minutes of previous meeting
Motion to accept minutes from March 8/22. Seconded and passed.
2. Financial Report
 - A) Bank balance approximately \$10,038
 - B) 384 membership
 - C) 274 Active members
 - D) 110 Expired

ACTION: Julie will send a message to all members with an update for Season 2 and remind them that membership is mandatory to participate

3. President's Report
There is much excitement for Season 2
4. Bramble Update
 - A) A request was sent to the City to provide a 'scope of work' for the renovation
 - B) Professional company will be re-lining the courts
 - C) Water seepage from the wall will be addressed with the City
5. Port Moody update
 - A) Julie and Erin met with Superintendent for Port Moody
 - B) Two sites are being considered: 1) Port Moody Recreation Complex and 2) North Shore Park off David

ACTION: Steve will put together pros and cons for both locations for discussion at next meeting

6. Upcoming Season
 - a) Hosts and Host Responsibilities
 - A) Hosts will make sure participants are active members
 - B) David will coordinate hosts for our 5 sessions each week

ACTION: Julie will include a solicitation for hosts in the above described email to members

b) Alternatives for sign-in sheets
No alternatives were found better than the sign-in sheets used last year

c) Clinics May 31 and June 21 5pm-8pm

- A) Thoughts were introduced and discussed
- B) Future discussion required

7. Tourney May 27-28
ACTION: David will meet with Marco to understand the computer program

8. Purchase of Zoom account and any other equipment needed
 - A) Motion made to purchase Zoom Pro Plan using the PoCoMo email for annual cost of \$200. Seconded and passed.
 - B) Credit card would eliminate purchases on personal credit cards
 - C) Other items needed: pens, markers, squeegee, business cards (1000 cards for \$200 including tax)
 - D) Possible expenses for rentals during Bramble renovation: \$46.65/hr for 6 courts at Arena 2, Port Moody VS Bramble is \$18/hr for 6 courts

ACTION: Allen will set up Zoom account
ACTION: Allen to order more business cards
ACTION: Julie will discuss with Allen and Erin how best to set up PoCoMo credit card for club purchases

9. Promotional Items
Tabled for discussion later

10. Policy and guidelines for club emailing mechanism
Two methods: 1) Items that have been discussed at the Board meeting so all Directors are expecting the email to be sent
2) For impromptu items that need immediate communication, permission is to be given from the President or Vice President

11. Other Business
None

NEXT TWO MEETINGS: April 12/22 7:00pm and April 26/22 7:00pm