



ITEM 1 -- AGENDA



Edmonton Pickleball Club

Notice of 2020 Annual General Meeting

7:00-8:00 PM on Wednesday, December 16, 2020

Online Meeting Due to the Covid-19 Meeting Health Restrictions

Agenda

1. Call the Meeting to Order

Welcome

Introduction of the 2020 Directors

Introduction of President, Pickleball Canada (if in attendance)

Introduction of President, Pickleball Alberta (if in attendance)

2. Confirmation of a Quorum

3. Approval of Minutes of Last Annual General Meeting (2019)

4. President's Report on Activities of the Past Year

5. Acceptance of 2019-20 Audited Financial Statement

6 Acceptance of 2021 Membership Fee

7. Acceptance of 2020-21 Budget

8. Election of 2021 Board of Directors

9. Adjournment



ITEM 3 – LAST YEAR’S

MINUTES

Edmonton Pickleball Club (EPC) Annual General Meeting
Thursday, December 4, 2019 - 7:00-8:00 pm
Royal Gardens Community League Hall, 4030 117 Street Edmonton AB

AGENDA

1. Call the Meeting to Order

 Welcome

 Introduction of Directors

 Introduction of President, Pickleball Canada

 Introduction of President, Pickleball Alberta

2. Confirmation of a Quorum

3. Approval of Minutes of Last Annual General Meeting (2018)

4. President's Report on Activities of the Past Year

Helen Thomson presented a report on EPC activities for the past year focusing on the increase in membership

5. Acceptance of 2019 Audited Financial Statement

6. Acceptance of 2020 Membership Fee

7. Acceptance of 2020 Budget

8. Election of 2020 Board of Directors

9. Adjournment

Edmonton Pickleball Club (EPC) Annual General Meeting
Thursday, December 4, 2019 - 7:00-8:00 pm
Royal Gardens Community League Hall, 4030 117 Street Edmonton AB

Board members in attendance: Helen Thomson, Richard Van Soest, Ran Newby, Roxanne Garneau, Wendy Schilling

Regrets: Ray Richards, Adele Thomson, Glenn Vickers

MINUTES

1. Call the Meeting to Order

Helen Thomson called the meeting to order at 7:02 pm

Welcome: Club President Helen Thomson welcomed members to the meeting.

- Introduction of Directors: Helen Thomson introduced the 2019 Board of Directors
- Introduction of President, Pickleball Canada (PCO): Helen Thomson introduced Doug Thomson who provided an update about initiatives and growth in PCO and its insurance coverage.
- Introduction of President, Pickleball Alberta (PA): Helen Thomson introduced Kirk Jensen who stressed that PA is working in close cooperation with PCO.
- Helen introduced Don Law and Mike Gray – two members in attendance who are standing for election to the 2020 EPC Board of Directors.

2. Confirmation of a Quorum

- Acting secretary Wendy Schilling confirmed there was a quorum. (*A list of attendees is attached.*)

3. Approval of Minutes of Last Annual General Meeting (2018)

Motion to accept minutes of 2018 AGM.

- Moved by: Bruce Duncan, to accept 2018 minutes as written.
- Seconded by: Dave Ealy

Carried.

4. President's Report on Activities of the Past Year

- Helen Thomson presented a report on EPC activities for the past year focusing on increasing membership numbers, enhancements to the courts schedule, Club and tournaments ratings sessions and the very successful referee development program.

Helen noted:

- That EPC planned and hosted the Battle of the Paddle tournament, Ron Strank Annual Charity Members Only Fun Tournament, and Fall Social that raised \$1907.50 for Zebra Child Protection Services, and \$400 for the Salvation Army Kettle Campaign.
- EPC has secured indoor play facilities at schools and a fitness facility in the City.
- Improvements to administrative processes and club policies.
- Helen also emphasized the importance of the summer student to the success of EPC programs.

Helen outlined plans for 2020:

- EPC has been working with the City of Edmonton to secure more outdoor court facilities.
- Bonnie Doon facilities are confirmed with the City for the 2020 outdoor season in a partnership basis. The City will line the courts, the EPC will provide nets and other supplies and the EPC will receive a number of exclusive-use blocks of time to run its programs at the courts.

(A copy of the President's Report is attached.)

5. Acceptance of 2019 Audited Financial Statement

Ran Newby presented the annual audited 2019 Financial Statement with Doug Thomson's input.

Motion to accept 2019 audited financial statement as written:

- Moved by: Mike Gray
- Seconded by: Jack Oudman

Carried.

6 Acceptance of 2020 EPC Membership Fee

Motion to set EPC membership fee to \$65 with an additional \$5 collected for Pickleball Canada and \$5 for Pickleball Alberta for a total fee of \$75.

- Moved by: Jack Oudman
- Seconded by: Don Law

Carried.

7. Acceptance of EPC 2020 Budget

Motion to accept EPC 2020 budget as presented.

- Moved by: Ken Hurshowy
- Seconded by: Vlad Eshenko

Carried.

8. Election of 2020 Board of Directors

Ran Newby asked three times for nominations from the floor for the 2020 EPC Board of Directors. No additional nominations were put forward and the slate developed by the EPC Board was used for the election of Directors.

Motion that the list of nominees below be accepted as the 2020 EPC Board of Directors.

Helen Thomson
Ran Newby
Glenn Vickers
Richard Van Soest
Edna Stack
Roxanne Garneau
Wendy Schilling
Mike Gray
Don Law
Adele Thomson

- Moved by: Jack Ouden
- Seconded by: Dave Ealy

Carried.

9. Adjournment

Meeting was adjourned at 8:25.



ITEM 4 – PRESIDENT’S REPORT

A SUCCESSFUL YEAR DURING DIFFICULT TIMES FOR THE EPC

In 2020, the Club was required to work during the very limiting Covid-19 pandemic. Although your Board had forecast modest growth to 750-800 members (up from 710 members in 2019) during 2020, the pandemic halted that expansion as membership for the year came up just shy of 600.

The season started late (end of May) and, for the first few weeks, the Club could only host singles play. The membership took to the format with dogged determination and made the best of the situation.

With guidance from Alberta Health, the EPC Board developed a strict, round robin doubles-play policy that included sanitization measures, monitored play, staggered start times, maximum court use numbers and implemented it in June. Again, the Club members embraced the changes and the season continued until mid-October with doubles play.

With the promise of a vaccine on the horizon, it is hoped that play can return to some semblance of normalcy in 2021 with ladder, inter-club, and league play.

Thanks to our many engaged volunteers and especially the volunteer evening monitors, we have been able to accomplish many things in 2020.

WITH THE COVID-19 HEALTH RESTRICTIONS, THE EPC WAS LIMITED TO ROUND ROBIN PLAY FOR THE 2020 SEASON BUT CONTINUED TO OFFER:

- A 7-day per week court schedule at Royal Gardens and a 3-day per week schedule at Jasper Park
- Evening play for all ratings
- Weekend play for all ratings

The EPC Implemented/Continued to Offer

- Continued weekly Orientation to Pickleball sessions
- Implemented the requirement for a 3.0 Club Rating or Tournament Rating for all 3.0 members in addition to the previously established requirement that all 3.5 and 4.0 members have a 3.5 or 4.0 Club Rating or Tournament Rating
- Continued a highly successful Referee Development Program

Continued the use of SignUp Genius for all skill levels and all members

Organized and 100% subsidized ratings clinics for players moving from 3.0 to 3.5

Organized and subsidized skill development clinics for 2.0-2.5 and for 3.0

Employed two summer students for the entire summer, in cooperation with Canada Summer Job Grants Program.

THE EPC WORKED WITH THE CITY OF EDMONTON TO SECURE ADDITIONAL SITES FOR OUTDOOR PICKLEBALL.

- The City of Edmonton has pickleball-lined the court surface at Derwent Park (formerly Bonnie Doon) and, in 2021, those 16 new courts will be available for use by the EPC.

With an additional outdoor site available to our membership, and assuming a relaxing of Covid-19 restrictions through widely delivered vaccines, we may realise the following for the 2021 season:

- alleviate some courts compaction issues for our 3.0's and for our 2.0/2.5's
- create new sessions such as blended 3.5/4.0 sessions, or blended 3.0/3.5 sessions
- develop ladies', men's, and couples' leagues
- offer regular mini tournaments
- expand league play for 3.0, 3.5 and 4.0
- implement a junior program
- hold regular lessons, clinics, and boot camps

PRIORITY FOR 2021

- Finalising a long-term lease agreement with Royal Gardens Community League
- Moving the EPC website and member services system to the new Integrated Technology Platform being developed by Pickleball Canada

Respectfully submitted,

Ran Newby – President.



ITEM 5 – AUDITED FINANCIAL **STATEMENTS**



Auditor's report

December 7, 2020

To the Members of the Edmonton Pickleball Club

We have audited the accompanying financial statements of the Edmonton Pickleball Club, which comprise the Statement of Financial Position as at October 31, 2020, and the Statement of Operations for the year ended October 31, 2020, and a summary of significant accounting policies and other explanatory information. In accordance with the bylaws of the Edmonton Pickleball Club, the society's audit may be conducted by two members and therefore this is not and should not be construed as an independent audit.

Treasurer's responsibility for the financial statements

The Treasurer is responsible for the preparation and fair representation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards deemed appropriate by us in the circumstances. We did sufficient work to obtain reasonable assurance about whether the financial statements are free from material misstatement. Our audit involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depended on our judgement.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

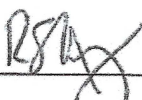
Basis for Qualified Opinion

In common with many not-for-profit organizations, the Edmonton Pickleball Club derives revenue from donations and memberships, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Edmonton Pickleball Club. Therefore, we were not able to determine whether any adjustments might be necessary to donations and membership revenue, current assets as at October 31, 2020 and/or net assets as at October 31, 2020.

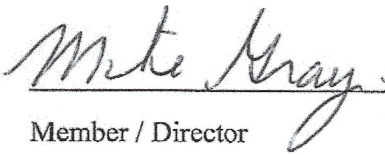
Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Edmonton Pickleball Club as at October 31, 2020 and the results of its operations for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta



Member / Director
RAN NEWBY



Member / Director
MIKE GRAY

Edmonton Pickleball Club
Statement of Financial Position
as of October 31, 2020 and 2019

			October 31, 2020	October 31, 2019
ASSETS				
Current Assets:				
	Bank - Operating		\$ 30,549	\$ 17,502
	Accounts Receivable		3,549	-
	Prepaid Expenses		-	1,391
	Total Current Assets		34,098	18,893
Capital Assets:				
	Equipment		10,418	10,418
	Accum Depr - Equipment		(8,669)	(7,501)
	Royal Gardens Courts		102,430	102,430
	Accum Depr - Royal Gardens Courts		(30,860)	(20,574)
	Total Capital Assets		73,319	84,773
	TOTAL ASSETS		\$ 107,417	\$ 103,666
LIABILITIES & NET ASSETS				
Liabilities:				
	Accounts Payable and Accrued Liabilities		\$ 1,600	\$ -
	Unearned/deferred Revenue		3,840	5,760
	Total Liabilities		5,440	5,760
Net assets:				
	Unrestricted Net Assets			
	Beginning of year		23,480	15,258
	Excess of revenue over expenditures for the year		14,177	8,222
	Transfer to Board Designated Restricted Net Assets		(9,423)	-
	End of year		28,234	23,480
	Board-Designated Restricted Net Assets		71,994	71,510
	Net Assets Invested - Capital Assets		1,749	2,917
	Total Net Assets		101,977	97,906
	TOTAL LIABILITIES & NET ASSETS		\$ 107,417	\$ 103,666

Edmonton Pickleball Club			
Statement of Operations for the years ended October 31, 2020 and 2019			
		October 31, 2020	October 31, 2019
Ordinary Income/Expense			
Income			
	Revenue from Government Grants - Canada Summer Jobs	14,082	5,238
	Revenue from Dues - membership dues individuals	42,571	33,620
	Revenue from Other Sources		
	Revenue from Advertising	-	80
	Revenue from Donations	925	
Special Events			
	Special Event - Non-Gift Rev	4,531	28,242
	Special Event - Gift Revenue	-	430
	Special Event - Costs	(8,587)	(26,584)
	Total Special Events, net	(4,057)	2,088
TOTAL INCOME		53,521	41,026
Expense			
	Salaries & Related Expenses		
	Wages	14,956	9,469
	Wages- Covid-19	4,848	-
	Employee benefits	2,355	789
	Total Salaries & Related Expenses	22,160	10,258
	Non-Personnel Expenses		
	Supplies	448	368
	Covid-19 supplies	879	-
	Postage & Shipping	-	-
	Printing & Copying	43	297
	Books, subscriptions, courses	262	-
	Total Non-Personnel Expenses	1,632	665
	Facility Equipment Expense		
	Rent & Occupancy	2,505	1,936
	Equipment Expense	2,367	1,144
	Court Repair & Maintenance	-	1,844
	Second site	-	-
	Depreciation & Amortization	1,348	5,003
	Total Facility Equipment Expense	6,220	9,927
	Travel & Meeting Expense	-	464
		-	464
	Other Expense		
	Bank / Wild Apricot Fees	1,371	1,000
	Insurance	813	818
	Membership Dues (PCO and PA)	4,310	7,685
	Website&Outside Computer Servic	2,838	1,989
	Total Other Expense	9,333	11,491
TOTAL EXPENSE		39,344	32,804
EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR		\$ 14,177	\$ 8,222



Edmonton Pickleball Club

Notes to Financial Statements

Year ended October 31, 2020

The Edmonton Pickleball Club (the “Society”) is a registered society incorporated on November 30, 2015 under the Alberta Societies Act (ASA) as a not for profit organization. The Society is a metro Edmonton based organization of volunteers, whose mission is to promote the playing of pickleball to all people living in metro Edmonton, with a focus on active older adults, in order for them to achieve the health and wellness benefits associated with the sport. Activities include the provision of playing locations with scheduled times, lessons and tournaments. These efforts are supported by volunteers, members and funds raised.

Basis of presentation

These financial statements include the financial activities and financial position of the Society for its year ended October 31, 2020. The comparative statements are for the year ended October 31, 2019. The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Significant accounting policies

Capital assets:

- Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. When a capital asset no longer contributes to the Society’s ability to provide services, its carrying amount is written down to its residual value.
- Capital assets funded by specified government grants and restricted donations are recorded at cost and amortized over their useful life. In the current year, this applies to the assets described as “Royal Gardens Courts” on the Statement of Financial Position.
- Capital assets consisting of furniture, fixtures and equipment are amortized on a straight-line basis over a three-year period.

Deferred revenue and contributions:

- Deferred revenue consist of membership dues received for ensuing fiscal years and will be recognized as revenue in the applicable future year.

Board designated restricted net assets:

- Specified government grants and restricted donations for specified capital purchases are recorded in Net Assets in this category. Amortization charges for such specified capital purchases will be charged against this amount. For the current year end, this balance is comprised of:

Government grant received under Community Initiatives Program funded by the Government of Alberta through the Alberta Lottery Fund	\$70,000
Founders Club donations (net of \$9,600 related to future membership fees, the remaining balance of which is included in Deferred Revenue)	<u>\$23,227</u>
	\$93,227
Less accumulated depreciation	<u>(\$30,656)</u>
Net balance related to Royal Gardens Courts	\$62,571
Restricted net assets designated in the current year related to future court development	<u>\$ 9,423</u>
Total	<u>\$71,994</u>

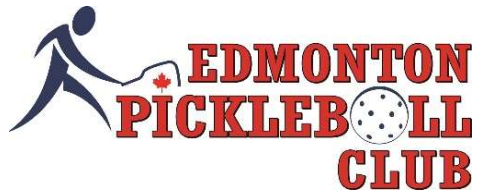
Donated goods and services:

- The value of donated goods and services is recorded as revenue and an expense in the financial statements when the fair value can be reasonably estimated and when the goods and services are normally purchased and would be paid for it if not donated.
- The Society’s programs benefit substantially from services in the form of volunteer time. The value of these volunteer services is not recorded in these financial statements.



ITEM 7 – 2021 BUDGET

Edmonton Pickleball Club					
Budget 2021					
Ordinary Income/Expense					Budget 2021
Income					
Revenue from Government Grants					
			Federal Grants-Canada Summer Jobs		-
Revenue from Dues					
			Membership dues - individuals		35,820
Revenue from Other Sources					
			Advertising Revenue		-
			Donations		-
Special Events					
			Special Event - Non-Gift Rev		4,000
			Special Event - Gift Revenue		-
			Special Event - Costs		(10,000)
			Total Special Events, net		(6,000)
Total Income					29,820
Expense					
Salaries & Related Expenses					
			Wages		10,080
			Wages- Covid-19		4,000
			Employee Benefits		2,112
			Total Salaries & Related Expenses		16,192
Non-Personnel Expenses					
			Supplies		500
			Covid-19 supplies		1,200
			Postage & Shipping		100
			Printing & Copying		400
			Books, subscriptions, courses		-
			Total Non-Personnel Expenses		2,200
Facility Equipment Expense					
			Rent & Occupancy		3,125
			Equipment Expense		2,600
			Court Repair & Mtce		1,400
			Second site		-
			Depreciation & Amortization		1,168
			Total Facility Equipment Expense		8,293
Travel & Meeting Expense					
			Meetings		-
					-
Other Expense					
			Bank / Wild Apricot Fees		2,035
			Insurance		900
			Membership Dues (PCO and PA)		5,000
			Website&Outside Computer Servic		4,340
			Total Other Expense		12,275
Total Expense					38,960
Excess (Deficiency) of Revenue less Expenses - Year					(9,140)



ITEM 8 – 2021 BOARD



EDMONTON PICKLEBALL CLUB

4030-117 Street, NW, Edmonton, AB T6J 2W5

SLATE OF CLUB DIRECTORS FOR THE 2020-2021 SEASON

The Board of the EPC proposes to the membership at the December 16, 2020 AGM that the following list of persons be voted, for a one-year term, to the Board of the Edmonton Pickleball Club.

Mike Gray

My past experience in volunteer work has involved five years on the executive of the Whitemud Minor Hockey association, including two years as the President. I was also involved in the development of the Touch Football League in Edmonton from its beginning to a league with thirty teams. I was the President of the league for a six-year period. Recently I have become involved with the Edmonton Pickleball Club and last year took a Board position and oversaw referee training and development. I also helped out with the indoor winter play for our club. I still work at the River Cree Casino as a Manager and continue to enjoy my new passion, Pickleball.

Anne Ingledew

My past volunteer experiences include helping at my children's schools, being on the PTA, working casinos or helping in the classrooms as well as with the Christmas Bureau. I am currently on the board for my condo complex and was on the board for the Alberta Teachers Association for 10 years. I like to offer help where I see a need. I am relatively new to pickleball, but I caught the fever and love the game! I would like to offer assistance by being on the Board to help further the wonderful work already accomplished by previous members.

Don Law

I was a partner/board member for a consulting engineering firm for over a dozen years before retiring in 2015. I have been involved with community volunteering while raising three children in Edmonton with my wife Johanna. I enjoy an active lifestyle with family and friends including cycling, hiking, skiing, golf, travel and of course pickleball! Entering my second year on the Board, I look forward to the opportunity to help EPC grow our sport across Edmonton.

Pat Martin

I have always been passionate about volunteering and giving back to the community, whether it be professionally or personally. I have been involved as a Ward Rep and Provincial Council member in my nursing career. I served as Chair of the Nursing Undergraduate Society and Western Regional Canadian Nursing Students Association while attending University of Lethbridge. In my community, I have volunteered for my children's school and university sports casinos, working the alcohol Edmonton Eskimo concessions to support Rugby fundraisers, serving on school councils, serving meals with family at Hope Mission, leading a local Breast Cancer Support group, and volunteering with the local CMHA Distress Line. This past year, when the need arose to support the evening play for EPC, I volunteered as a Wednesday evening monitor.

Adele Thomson

I love pickleball!!! I have some experience of working on a volunteer board - the most recent being EPC, as well as I am currently on the City of Edmonton Gym Joint Use Committee. I have worked on many different sport club boards over the past twenty-five years for different sports that my children were involved in.

Helen Thomson

It has been my pleasure to serve on the Edmonton Pickleball Club Board of Directors for the past three years and I look forward to continuing to serve our club and our pickleball community. Previously, I enjoyed my leadership experience as Assistant Principal at Strathcona High School as well as at Harry Ainlay High School, Principal at Westminster Junior High School and ultimately as a small business owner and operator. In addition to pickleball in all its facets, I value family, travel, and photography.

Richard Van Soest

My past volunteer activities include approximately five years with the City of Edmonton's GUC (Gym User Committee) as a representative for volleyball (currently still active), as well as a two-year term serving as a volunteer on Westmount Fitness Centre's board promoting Volleyball and Pickleball drop in and day use. I also did volunteer at JPCL promoting Pickleball by painting lines and helping organize fun tournaments and barbecues over the last three or four years.