

MEMBERSHIP

- There are three membership levels:
- Grassroots
- Regular member
- Life member

LIFE MEMBERSHIP

A member of the Northwest Territories having a black belt in Judo granted by the Association or by a federation member of the International Judo Federation. The application for membership must have been accepted by the President or the representative of a member of the board of Directors. The Life Member shall have the same privileges as the Regular Member but does not pay annual fees and does not receive a membership card issued by the JNFT Judo Association.

MEMBERSHIP

GRASSROOTS:

The Grassroots member participates in a special introductory program through schools in the Northwest Territories. Fee: 5-12 years old: 5\$; over 12 years: 10\$. This promotional fee ensures that the participant is registered with Judo Canada at a special rate and that his grades are recognized by such. The participant is automatically affiliated to the NWT Judo Association without cost.

REGULAR:

A resident of the Northwest Territories who is actively involved in judo, as an athlete, a coach or a volunteer, or an athlete who represents the Northwest Territories although this athlete trains outside of the territory. Has paid the annual membership fee of 60\$. This fee ensures that the participant is fully affiliated to the NWT Judo Association, is registered with Judo Canada according to their normal rate and that his grades are recognized by such. This fee covers insurance costs, a graded belt, and access to services offered by the Association.

LIFE MEMBER :

A resident of the Northwest Territories holding a Black Belt in Judo granted by the Association or by a federation member of the International Judo Federation. His/her Application for membership must have been accepted by the President on the recommendation of a member of the Board of Directors. The Life Member enjoys the same privileges as the Regular Member but does not pay annual fees in recognition of services rendered to the NWT Judo Association.

NWT JUDO ASSOCIATION

BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

The President:

He is the Chief Executive Officer of NWT JUDO ASSOCIATION. He must hold a black belt in Judo or a higher rank. He must also be certified level 3 NCCP and be a member in good standing of Judo Canada. He sees that all resolutions and orders of the Board of Directors are carried into effect. He presides all meetings of members and of the Board of Directors.

He is an ex officio member of all Committees established by the Board of Directors and the committees report to him.

He signs all instruments which require his signature and perform all duties incidental to this office and shall have other powers and duties as may, from time to time, be assigned by the Board of Directors.

He represents the Association in relation to other bodies and at events, and he may appoint any person to carry out this duty on his behalf.

He decides of the orientations of the Association and drafts the strategic plan.

He has signing authority on the cheques issued by the Association. His signature is required on all the cheques.

The length of the term is 4 years, and it is renewable.

The Vice-President:

He must hold a black belt in Judo or a higher rank and must be a member in good standing of Judo Canada.

He performs such duties and exercises such powers as the President may from time to time delegate to him or that the Directors may prescribe.

During the absence or inability of the President, his/her duties may be performed and his powers may be exercised by the Vice-President.

He has signing authority on the cheques issued by the Association.

The length of the term is 4 years, and it is renewable .

The Secretary:

He gives, or causes to be given, all notices required to be given to members, Board of Directors, auditors and Committee members.

He attends all meetings of the Board of Directors and of the members and shall enter, or cause to be entered in the books kept for the purpose, minutes of all proceedings at such meetings.

He is the custodian of all books, papers, records, documents and other instruments belonging to the Association.

He performs such other duties as may from time to time be prescribed by the Board of Directors.

The length of the term is 4 years, and it is renewable.

The Treasurer:

He is responsible to collect money owed to the Association and he assists the Executive Director in the management of funds. He has signing authority on the Association's cheques, along with the President and the Vice-President.

He shall sign or countersign such documents that require his signature and shall perform all duties incidental to his office or that are properly required of him by the Board of Directors.

He may be required to give such bond for the faithful performance of his duties as the Board of Directors in their discretion may require.

He is responsible for the monthly updates of books.

He is responsible for the review and audit of financial statements. He may from time to time delegate this function to an accountant.

The length of the term is 4 years, and it is renewable.

EXECUTIVE DIRECTOR, TECHNICAL DIRECTOR AND HEAD COACH

- **EXECUTIVE DIRECTOR**

The Executive Director shall hold a Black Belt Degree in Judo granted by the Association or by a member federation of the International Judo Federation and a minimum of level 3 NCCP.

The Executive Director's mandate is to organize, manage and update all of the NWT Judo Association's business on a day-to-day basis. Under the supervision of the Executive Committee, he has the authority for the care and custody of all the funds and securities of the Association and shall cause to be deposited same in the name of the Association in such Bank or Banks or with such depository or depositories as the Board of Directors may direct.

He shall at all reasonable times cause to be exhibited his Books and accounts to the Treasurer and any Director of the Association upon reasonable notice.

He is responsible for the implementation of the strategic plan. He is responsible for the development of the programs run by the NWT Judo Association, and to promote judo across the Northwest Territories. He oversees the Technical Director and the Head Coach.

EXECUTIVE DIRECTOR, TECHNICAL DIRECTOR AND HEAD COACH

- **TECHNICAL DIRECTOR**

The Technical Director shall hold a Black Belt Degree in Judo granted by the Association or by a member federation of the International Judo Federation and a minimum of level 3 NCCP.

He is responsible for determining the standards for teaching judo and grading judokas. He oversees the training and education of coaches, referees, officials and volunteers. He is in charge of organizing competitions at the territorial level.

All senseis in the Territory answer to the Technical Director.

EXECUTIVE DIRECTOR, TECHNICAL DIRECTOR AND HEAD COACH

- HEAD COACH

The Head Coach must hold a black belt or a higher grade and be certified at level 3 of the NCCP. He must be certified in First Aid intervention or be in the process of obtaining this certification. He must undergo a yearly criminal records check and undertake to abide by the anti-harrassment guideline.

The Head Coach is responsible for the recruiting and training of elite athletes for the Territorial Training Center. He is in charge of the Territorial Training Center and all matters relative to competitions.

His role is to plan the development of athletes in view of their participations in the Canada Winter Games, Western Games and National Championship. He ensures that Judo Canada's standards are met and complied with. He protects the health and safety of all NWT judokas.

He designs training programs for all categories of judokas that respect their age, weight and skill level.

He grades judokas according to Judo Canada standards.

He develops and delivers programs to promote judo in the Northwest Territories.



NWT JUDO ASSOCIATION Non –Disclosure Agreement

I agree that any information disclosed to me confidentially by the NWT JUDO ASSOCIATION in connection with my capacity as a director of the Federation, will be considered proprietary and confidential, including all such information held in-camera and sensitive to NWT JUDO ASSOCIATION past, present or future business activities, research, personnel and program opportunities.

Confidential information shall not include information previously known to me, the general public, or previously recognized as standard practice in the field.

I agree that for the term of my position, I will hold all confidential and proprietary information in confidence and will not use such information except as may be authorized by NWT JUDO ASSOCIATION and will prevent its unauthorized dissemination. I acknowledge that unauthorized disclosure could cause irreparable harm and significant injury to NWT JUDO ASSOCIATION I agree that upon request, I will return all written and descriptive matter, including:

NWT JUDO ASSOCIATION Policy, Funding and Program's Manual

NWT JUDO ASSOCIATION Board Orientation Manual

and supporting documents to the NWT JUDO ASSOCIATION

Accepted and agreed to by:

Signature _____


Printed name _____

Title _____

NWT JUDO ASSOCIATION

Date _____

Please sign and return this Policy to Mario Des Forges



NWT JUDO ASSOCIATION

NWT JUDO ASSOCIATION

NWT JUDO ASSOCIATION - Director and Committee Overview

The Committees of NWT JUDO ASSOCIATION are:

- **TSO:** the role of this Committee is to ensure compliance with the criteria set out by the Sport North Federation to be recognized as a Territorial Sport Organization. It will also provide technical, material and financial support to judo clubs throughout the Territory. This committee is also responsible to introduce judo through the schools across the Territory.
- **PROGRAMS AND FUNDING:** the role of this Committee is to raise money for such activities as territorial and extra-territorial competitions, judo clinics and camps and for the development of judo in the Northwest Territories. It will also develop grassroots judo in the Territory's various communities as well as community-building programs for youths at risk.
- **YOUTH :** this committee will foster relationships between athletes and promote judo within the school system, in view of recruiting new members. Will act as role model for the athletes and develop the competitive aspect of the Association (NWT Judo Team). It will propose activities to the members and help the Programs/Funding Committee with fundraising activities.
- **WOMEN:** this committee is tasked with recruiting female judokas and to develop a training program for female athletes.
- **ABORIGINAL ATHLETES ISSUES:** this committee shall address issues identified by aboriginal athletes and will liaise with the Aboriginal Affairs committee of Judo Canada.
- **PREVENTION:** this committee will oversee the implementation of the Eclipse Program of Judo Canada, and will develop and propose prevention programs that reflect the values of Judo.
- **COMMUNICATIONS:** this committee is responsible for issuing press releases with respect to events in which the Association is involved or with respect to NWT judo athletes. This committee is also in charge of creating publicity, posters and information packages about the Association.



ORGANIZATIONAL CHART

NWT JUDO ASSOCIATION Director and Committee Overview

- ***Each Committee may be composed of at least one Director other than the President, who is an ex-officio member of each Committee, and of at least one member.***
- ***Meetings: Each Committee shall meet at least one time to set its Agenda, and thereafter as needed.***
- ***Each Committee will report to the Committees Director and shall provide an annual report to the President, not less than fifteen days before the AGM.***
- ***Obligations: to set an Annual Agenda, to determine a strategic plan, and to carry through at least one project during the year.***

DIRECTORS

ORGANIZATIONAL CHART

* PRESIDENT

* VICE-PRESIDENT

EXECUTIVE COMMITTEE

* SECRETARY

* TREASURER

TECHNICAL DIRECTOR

* EXECUTIVE DIRECTOR

DIRECTORS

EXECUTIVE COMMITTEE

- PRESIDENT
- VICE-PRESIDENT
- SECRETARY
- TREASURER
- EXECUTIVE DIRECTOR

COMMITTEES

FUNDING

PROGRAMS

PREVENTION

YOUTH

WOMEN

ABORIGINAL ATHLETES ISSUES

COMMUNICATIONS