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1. CALL TO ORDER

This board meeting has been called to order, with confirmation of a quorum by the Chair/President at –

<u>CHAIR</u>	<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>CALL TO ORDER</u>	<u>QUORUM</u>
C. Steitzer	Sunday 01/June/2025	17:17 PM	Online (Google Meets)	<i>Yes</i>	<i>Yes</i>

2. ROLL CALL

The Secretary will conduct a roll call to confirm attendance and establish the list of voting members in attendance –

<u>#</u>	<u>Title</u>	<u>Member Name</u>	<u>Voting Status</u>	<u>Attendance</u>
1.	President	C. Steitzer	Voting Board Member	<i>Present</i>
2.	Vice President	E. Hartley	Voting Board Member	<i>Present</i>
3.	Secretary	M.N. Salim	Voting Board Member	<i>Present</i>
4.	Director/Athlete Rep.	C. Malin	Voting Board Member	<i>Present</i>
5.	Director at Large	N. Wilson	Voting Board Member	<i>Absent</i>
6.	Executive Director	J.P. Cantin	Non-Voting Staff Member	<i>Present</i>
7.	Member	Maddysen Kingmiaqtuq	Voting Member	<i>Present</i>
8.	Member	Terrienne Berens	Voting Member	<i>Present</i>
9.	Member	Whitney Weaver	Voting Member	<i>Present</i>
10.	Member	Jess Fortner	Voting Member	<i>Present</i>

3. AGENDA

- Call to Order
- Attendance - Roll Call
- Welcome
- Designation of Recording Secretary
- Approval of 2023-2024 AGM Minutes
- Approval of the Agenda
- President's Report
- Executive Director's Report
- Kuzuri Judo Club Report
- Yellowknife Programs Report
- Call for Volunteers
- Election
- Approval of the Financial Statements
- Varia
- Adjournment



4. WELCOME

1. President's opening remarks and welcoming the participants in the AGM.

5. DESIGNATION OF RECORDING SECRETARY

1. The Director/Athlete Rep. moved the motion: To assign Secretary as the Recording Secretary for this meeting.
The Vice President seconded the motion.
The President accepted the motion.
The result is a unanimously approved decision with no objections noted.

6. APPROVAL OF 2023-2024 AGM MINUTES

1. The Secretary moved the motion: To table the approval of 2023-204 AGM Minutes statements until 1) they are obtained from former Treasurer Yervand (he was the recording secretary at the previous AGM), 2) the Executive Director prepares financial statements as soon as possible, 3) we set the meeting to review the 2023-2024 AGM Minutes and Financial Statements from this AGM as soon as possible.
The Vice President seconded the motion.
The Director/Athlete Rep. accepted the motion.
The result is an approved decision with no objections noted.

7. APPROVAL OF THE AGENDA

1. The Secretary moved the motion: To approve the agenda listed in Section 3 of this document.
The Member, Jess Fortner seconded the motion.
The President accepted the motion.
The result is a unanimously approved decision with no objections noted.

8. PRESIDENT'S REPORT

1. The President acknowledged that the board did not meet as frequently as intended over the past year, largely due to the rapid pace of organizational growth, the formation of a new team, and a personal three-month medical leave. Despite these challenges, significant progress was made. The organization worked with consultants to develop a strategic plan, including formalized vision, mission, and values statements to guide future direction and decision-making.

9. EXECUTIVE DIRECTOR'S REPORT

1. The Executive Director reflected on the experience of completing a first full year cycle in the role, noting a steep learning curve. He highlighted several challenges—some of which were successfully resolved, while others required adaptive workarounds. Through it all, the organization has continued to deliver its programs in a focused and sustainable way, laying the groundwork for long-term, resilient growth supported by a unified vision.
2. He reviewed program developments across the territory, noting a successful year in spite of the discontinuation of the Dehcho region programs due to funding cuts.
3. The full Executive Director's report is available in the AGM 2025 folder.

10. KUZURI JUDO CLUB

1. The Vice President provided an overview of the club’s activities and progress over the past year. Judo classes are held in the school gym on Friday nights and include several groups:
 - Pre-Judo: 11 students enrolled
 - Judo 1: 14 students enrolled
 - Youth Judo: Approximately 22 students enrolled

Only 2–3 students were lost throughout the year, indicating strong retention.

Several tournaments were attended during the year, including the N60 and Arctic Open, which provided valuable experience to the young judoka. The trip to Yellowknife for competition was noted to be expensive—costing over \$20,000—but was made possible through grants and generous donations from local businesses. Currently, the club has approximately \$4,000–\$5,000 remaining in its account.

There was intent to participate in the Whitehorse competition in May; however, due to unforeseen circumstances, the club was unable to attend this year. The plan is to prepare for travel earlier in the winter for future events.

The Arctic Open was highlighted as a major success for the Inuvik students. It was also a pleasure to connect with the Carcross Yukon Judo Club during the event. The final class for the season was held on May 23rd, and included a grading. Looking ahead, the club intends to place more emphasis on formal attendance tracking and checklists to improve structure and accountability.

In May 2025, the club participated in the Pride BBQ in Inuvik. This involvement was seen as a positive opportunity to engage with the community beyond the sport itself. Feedback from the public was encouraging.

To accommodate growing interest and address waitlists, the club is considering options to expand, including:

- Adding a second weeknight class (possibly Tuesday or Wednesday)
- Extending class times
- Recruiting additional instructors

2. The full report is available in the AGM 2025 folder.

11. YELLOWKNIFE PROGRAMS REPORT

1. Dojo Expansion:

The dojo was relocated to a larger, centrally-located facility featuring amenities such as change rooms and seating areas. This move has allowed for a significant increase in capacity, more than doubling the number of students. New initiatives include:

- A. Introduction of an adults class
- B. Separation of youth classes for better age-specific instruction
- C. Launch of a high-performance program
- D. Doubling the number of athletes attending the Edmonton International Judo Championships

Volunteer support has grown as well—over a dozen volunteers assisted during the move, showcasing increased community engagement.

2. Summer Camp:

Last year, the club hosted three weeks of summer camps in a school gym, with one week operated independently of the City of Yellowknife. In 2025, five weeks of camps were successfully hosted at the club's own dojo, marking a major milestone in programming capacity and independence.

3. School Programs:

- A. Mildred Hall School: A successful two-month program, though no student registrations followed.
- B. Sir John School: A two-week program, also without follow-up registrations.
- C. NWT School Sports Pilot: A new approach was trialed at Range Lake School, including a tournament. The partnership with NWT School Sports aims to improve parental involvement and goal-setting among youth participants.

4. City of Yellowknife Partnership:

- A. PD Day Camps have traditionally been operated by the club at the Multiplex. The City is now opening the opportunity to other sports, so this partnership's future is uncertain.
- B. Family Judo will transition to a registration-based model. The City will list the programs and handle administration, while the club gains more autonomy and retains program fees rather than hourly pay. This model will also be adopted for summer camps and similar programming.

5. Special Programs:

FFTNO (Federation Franco-Tenoise):

Hosted a successful breakfall session in Winter 2025. The next session is planned for October 2025.

- A. AFTSO (Association Franco-Ténoise du Sud et de l'Ouest):
Hosted seminars focused on exercise for children aged 0–6 in:
 - a. Fort Smith (20 participants)
 - b. Hay River (2 participants)
 - c. Yellowknife (6 participants)Included a guidebook written with reference to peer-reviewed sources, as well as performing the content in powerpoint presentations, Q&A, and interactive games.
- B. YKDFN (Yellowknives Dene First Nation):
A one-month judo program ran last summer with over 20 participants per session at the dojo. An expanded 25-session program is being planned for delivery in Ndilo or Dettah over 2025–2026.
- C. Hay River Recreation:
Reestablished ties through a one-week summer camp and an upcoming Ne-Waza tournament scheduled for August 2025.

6. Tournaments:

Yellowknife Judo Club participated in:

- A. Dehcho Gathering (Fort Simpson, 2024)
- B. North of 60 Open (Yellowknife, 2024)
- C. Arctic Open (Inuvik, 2025)

In addition, the club doubled athlete participation at the Edmonton International Judo Championships 2025, setting a record for the most athletes traveling out-of-territory at once in NWT Judo history. Looking ahead, the club aims to:

- A. Attend 2–3 local tournaments and 2–4 national tournaments
- B. Compete at Open Nationals
- C. Begin preparations for the Canada Winter Games

7. Community Visibility:

- A. Participated in the Rotary Club Canada Day Parade (2025), increasing community presence and engagement.

8. Staff Development & Employment:

- A. Provided First Aid, WSCC, and NCCP training to coaches, volunteers, and hired assistants.
- B. Hired two young local assistants in Yellowknife for summer camps in 2024, and anticipate hiring two more for 2025 to support five weeks of programming, despite rejection of Canada Summer Jobs application for 2025.

12. CALL FOR VOLUNTEERS

A. Status Update

1. President discusses that we are a small organization who needs help from determined volunteers. Those who are interested in joining the board should reach out to the Board or their local Coach.

B. Discussion and Analysis

1. Member Whitney Weaver expressed interest in joining the board to help out, and gain experience. She highlighted her current work with loans and wanting to join as Treasurer.
2. Member Maddysen Kingmiaqtuq expressed her interest in joining the board also, requesting more information to make an informed decision.

13. ELECTION

C. Motion and Voting

1. The Secretary moved the motion: To remove Director at Large Nathan Wilson due to dereliction, evidenced by consistent records of his unresponsiveness and verbal accounts of his disinterest.
The Member Terrienne Berens seconded the motion.
The President, Vice President, Director/Athlete Rep., Member Maddysen Kingmiaqtuq, and Member Whitney Weaver accepted the motion.
Member Jess Fortner abstains from voting on the motion.
The result is an approved decision with no objections noted.
2. The Director/Athlete Rep. moved the motion: To nominate member Whitney Weaver as Director-Treasurer.
The Vice President seconded the motion.
The President accepted the motion.
The result is an approved decision with no objections noted.

14. APPROVAL OF THE FINANCIAL STATEMENTS

A. Status Update

1. The Executive Director noted that the financial statements are not yet finalized due to technological issues—specifically, problems with the financial software not pulling complete data. This issue is expected to be resolved by September 2025, at which point a special meeting will be held to review and approve the finalized financial statements.

B. Discussion and Analysis

3. Member Terrienne Berens asks “Is there non-profit status that requires an audited statement be done for CRA?” and “Is there any government funding that is currently being received that requires an audited statement?” President answers both questions, and says that these implications are not required for our organization.

C. Motion and Voting

1. The Secretary moved the motion: To table the approval of financial statements until the Executive Director prepares them as soon as possible.
The Vice President seconded the motion.
The Director/Athlete Rep. accepted the motion.
The result is an approved decision with no objections noted.

15. VARIA

1. The Vice President emphasized the importance of ensuring that members are informed of their voting rights and responsibilities. They stressed the need for regular reminders and consistent encouragement to promote active member engagement in the organization's governance.

16. ADJOURNMENT

1. The Director/Athlete Rep. moved the motion: To adjourn this meeting.
The Vice President seconded the motion.
The President accepted the motion.
The result is a unanimously approved decision with no objections noted.

17. NEXT MEETING

TBD.

18. ACTION ITEMS

1. The Executive Director will finalize the financial statements (refer to Section 14 of this document).
2. The Board will distribute a summary of the financial statements to the membership.
3. The Secretary will contact former Treasurer Yervand, who served as recording secretary for the previous AGM, to obtain the 2023–2024 AGM minutes (refer to Section 6 of this document).
4. The Board will schedule a meeting as soon as possible to formally approve:
 - a. Section 6 – 2023–2024 AGM Minutes
 - b. Section 14 – 2023–2024 Financial Statements
5. The Board and Coaches will commit to more regular outreach to members, ensuring they are aware of their rights and responsibilities in voting, and encouraging ongoing engagement.
6. The President and Secretary will send information on board roles and responsibilities to member Maddysen Kingmiaqtuq for her review.