

RISK MANAGEMENT PLAN**COURT AND FACILITY GUIDELINES**

ITEM	DETAILS	ACCOUNTABILITY
EQUIPMENT	<ul style="list-style-type: none">• Players wear court shoes.• Players check and clean any debris off their shoe soles before starting to play.• Players use pickleball equipment designed for use on the particular playing surface.• Players consider safety approved eyewear/durable lens material that conforms to CSA and/or ASTM F803 standard or designed glasses for pickleball with no lenses.• Does the playing surface have uneven or wet surfaces, or• Poor maintenance and/or housekeeping practices	<ul style="list-style-type: none">• PAO-014-Risk-Management-2019-02-21 (3).pdf• Court Monitors reinforce with all players the risk management expectations for their personal safety and the safety of others as posted on Pickleball Ontario website.• The Safety Committee is maintaining a log of reported details and any actions taken to mitigate possible injury. (Safety/incident reports)• Court Monitors are directed to correct the problem of the playing surface immediately or to post an out of use notice.• The Safety Committee lead this area.
SECURITY	<ul style="list-style-type: none">• A Key Fob/Security System will be maintained• Key Fobs will be issued abiding by our privacy policy and members must abide by the rules for access	<ul style="list-style-type: none">• A member of the operations committee will monitor and audit key fobs

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<p>SAFE PLAY AND COURT ETIQUETTE</p>	<ul style="list-style-type: none"> • Players are discouraged from running backwards when retrieving a ball. The player is encouraged to turn, then run or, arrange with the doubles partner to retrieve respective overhead balls. • Players are discouraged from chewing gum, candy or food while playing, to prevent possible lodging in throat or esophagus, if they trip, fall, get hit or bumped. • Players are discouraged from retrieving balls close to instructive barriers (fence, railing, etc.) to avoid injury. • Players are encouraged to avoid dehydration and fatigue. • Players are encouraged to make the Court Monitors/captains aware of any medical conditions that might cause a need to stop play • Players are encouraged to use the word “ball” to stop play and return errand ball to its’ proper court • Court crossing during play is discouraged. Standard procedure is for players to walk around the courts. • Players are encouraged to respect 	<ul style="list-style-type: none"> • PAO-006-Code-of-Conduct-2020-06-18.pdf • Beginner Instruction introduces these concepts during lessons. • Safety and etiquette rules are communicated to players and form part of regular play through Pickleball Ontario membership and our club Membership. • Safety Committee are responsible

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	the skill level of the opponent. e.g. don't hit hard balls at an opponent with a lower skill level.	
CONCUSSION MANAGEMENT/MEDICAL EMERGENCY	<ul style="list-style-type: none"> Follow basic first aid Call 911 if red flag symptoms are evident: RED FLAG SYMPTOMS <p>You see: repeated vomiting seizure or convulsion deteriorating or loss of consciousness The player complains of: neck pain; double vision; weakness or tingling/burning in the arms or legs; severe or increasing headache The member is showing: unusual behavior; increasing confusion or irritability.</p>	<ul style="list-style-type: none"> PAO-011-Concussion-2019-02-21 (2).pdf Concussion management sheet in first aid box for reference. Ensuring basic skills (such as turning and running for a lob) are practiced). Requiring appropriate court footwear. Making Court Monitors and players aware that they should watch a player for concussion signs if the player experienced rapid back and forth movement of the head or their head has contacted the ground. Safety Committee are responsible
CARDIAC ARREST MANAGEMENT/AED, Automated External Defibrillator	<ul style="list-style-type: none"> CALL 911 then set up the AED If someone is having Sudden Cardiac Arrest, you may see him or her suddenly collapse and lose consciousness. Or, you may find the person unconscious and unable to respond when you call or shake him or her. The person may not be breathing, or he or she may have an abnormal breathing pattern. If you check, you usually can find a pulse. 	<ul style="list-style-type: none"> Inform players where the AED is kept. Prepare a list of people that have been trained to use the AED and post it on inside of bin. Ensure that enough members are trained to cover most open hours/sessions. Ensure that the AED batteries are changed on a regular basis. Make plans to have more people trained in the use of the AED. Executive Responsible: President with support of the Operations Committee

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	<p>The person's skin also may become dark or blue from lack of oxygen. Also, the person may not move, or his or her movements may look like a seizure (spasms).</p> <ul style="list-style-type: none"> • An AED can check the person's heart rhythm and determine whether an electric shock is needed to try to restore a normal rhythm. 	
HARASSMENT	<ul style="list-style-type: none"> • The Club is committed to providing a recreational sports environment where everyone is treated fairly and with respect. • Members are expected to conduct themselves at all times in a manner consistent with the values of the SARNIA LAMBTON PICKLEBALL CLUB code of conduct. • Harassment in any form will not be tolerated • Court Monitors and players are familiar with the Pickleball Ontario Harassment Policy. 	<p>Harassment Procedure:</p> <ul style="list-style-type: none"> • PAO-009-Harassment-2019-02-21.pdf <p>Executive are responsible</p>

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CONFLICT RESOLUTION	<ul style="list-style-type: none">• The Club is committed to providing a recreational sports environment where everyone is treated fairly and with respect.	<ul style="list-style-type: none">• PAO-008-2-Conflict-Resolution (1).pdf• Notification must be made to the Operations Committee or a member of the Operations Committee through an incident form• The Operations representative will address the matter and if further support is required for mediation the Executive or an Executive Member will be appointed to support the members for resolution
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CLAIMS REPORTING PROCEDURE

- Court Monitors are familiar with the SARNIA LAMBTON PICKLEBALL CLUB Claims Reporting procedure and use the SARNIA LAMBTON PICKLEBALL CLUB Incident Report form for capturing all reportable incidents in alignment with Pickleball Ontario.

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SLPC Building & Premises Risk Management Plan

Introduction

To ensure a safe environment for all members, the SLPC will conduct and document monthly building and premises safety inspections. A log will be maintained for each inspection, noting the date, findings, corrective actions, and completion status. This record keeping provides accountability and ensures timely follow-up on identified issues.

ITEMS	DETAILS	ACCOUNTABILITY
Monthly Safety Inspection	Walk-through of building and premises to check lighting, exits, trip hazards, emergency equipment, washrooms, storage areas, and parking lot. Record findings in log.	Safety Committee or delegate
Fire Safety	Test fire extinguishers, alarms, and exit signs monthly. Ensure emergency exits are clear and accessible.	Safety Committee or delegate
Electrical & Lighting	Check outlets, extension cords, overhead lights, and emergency lights for damage or malfunction.	Safety Committee or delegate
Washrooms & Cleanliness	Inspect washrooms for cleanliness, supplies, and safe flooring (no leaks/slippery conditions).	Safety Committee or delegate
First Aid & Emergency Supplies	Confirm first aid kits and AED are stocked and accessible.	Safety Committee or delegate
Hazard Reporting	Provide a simple process (form/logbook) for members to report hazards or maintenance issues immediately.	Safety Committee or delegate
Seasonal / Weather-Related	Winter: check snow/ice removal, salt application. Summer: check ventilation, fans/AC.	Safety Committee or delegate
Annual Professional Check	Fire extinguishers, HVAC, electrical system, and structural review by certified professionals.	Safety Committee or delegate