



Annual General Meeting

DATE: Monday, November 18, 2024

TIME: 7 PM

LOCATION: North Bay Public Library

BOD: Michelle Cundari
 Luis Catalao
 Chris Derochie
 Debbey Bentley
 Penny Logan
 Wendy Brear
 Tom Cook

ATTENDING MEMBERS: Dennis Logan
 Mona Lessard
 Tina Cadieux
 Rob Dowdle
 Geraldine Zuccherato
 Dave Saad
 James Masse
 Alexis Gysel
 Jenn Mendyk
 Sue Meredith
 Bob Carpenter

ITEM	COMMENTS	ACTION
1. Call to Order	Meeting called to order by Michelle at 7 PM. Quorum is established as per Article 6.4 in the NBPC Policies. Michelle thanked the members for attending and reminded everyone to be respectful and follow Roberts Rules of Order.	
2. Approval of the Minutes of the Previous AGM	Minutes from the AGM on November 26, 2022 were posted October 18, 2024 on the NBPC website for members to review. MOTION: To approve the minutes from the November 26, 2022 AGM. Moved by: Dennis L.	

	<p>Seconded by: Rob D. <i>Carried!</i></p>	
<p>3. Presidents Report</p>	<p>Michelle reviewed the past two years since our last AGM. There have been many accomplishments and challenges, with growth and community building. Our club membership has grown significantly and we have players at all levels. We are insured by Pickleball Canada/Pickleball Ontario and play has been enthusiastic - with drop-ins, tournaments, events, clinics, learn to play sessions as well as Kings Court and Novice Drill Sessions (lead by Chris and our volunteers/instructors/Board). We have a dedicated group of volunteers and coaches set up in TeamReach and we can't thank you enough for ensuring we have all activities covered for opening, running and closing. Play with the Special Olympics Team started 2 years ago and there were weekly practices, work on fundamentals, tournaments and play with the S.O. athletes. Our interactions were everyone's favourite and hopefully we can get back to that collaboration next season. Our outdoor courts at Bourke have been renovated and they are beautiful! Our current Board has been in hours upon hours of meetings to improve our player's experience. The YMCA partnership for indoor play in the fall/winter is an amazing opportunity with 35+ hours of play per week. This opportunity has been an overwhelming success with almost 200 people participating. Michelle and Chris will continue to meet with the Y to confirm holiday and winter dedicated play and possibly additional time slots. Thank you to Mona Lessard for securing play again at Algonquin again twice a week, exclusively for NBPC members. Our biggest challenges are balancing court times so we can schedule players at various levels. Our current members are very kind and play with Novice players to help them learn the game but some members also want some competitive play. We have been asked for ladders, intermediate +/-advanced play, as well as learn to play sessions/time slots. We will continue to collaborate with different organizations and hope to get involved with youth learn to play opportunities. Future goals will be to host larger tournaments and team up with larger organizations to accomplish this. Members are travelling to tournaments now and share their experiences with other members resulting in more people wanting to take part in tournaments. Thank you for the support given to Both Michelle and Steve for the tournament in Dallas. It was an amazing experience where they were able to watch the pros play</p>	

	<p>and hang out with them and Michelle even volunteered during her down time.</p> <p>Michelle mentioned she was recruited a few years ago by Tom, who has recruited many of the Board and his hard work has helped bring us where we currently are. Michelle gave a big thank you to the Board, Volunteers and Committee Leaders for all you do and it's exciting to see where we are going next!</p>	
<p>4. Treasurers Report</p>	<p>Chris provided this report: Our current balance is \$9154.21 (which includes the \$3000 Reserve Fund). To Note: \$5731.00 was the balance at the last AGM – Nov 26, 2022. Our recent expenses in 2024 include:</p> <ol style="list-style-type: none"> 1. \$600 – covered 50% of the Cost of Level 1 Instructor Certification. 2. \$894.96 for Court Expenses: Shoe tags + Electric/Battery Blower (\$332.22 + \$562.74) 3. \$677.42 Playing Equipment (Net Bags + Balls) (\$276.00 + \$401.42) 4. \$1634.64 Tournament (Food, Prizes, T-Shirts) 5. \$216.72 Miscellaneous (Staples, Toner, First Aid Supplies, etc.) <p>\$ 600.00 \$ 894.96 \$ 677.42 \$1634.64 <u>\$ 216.72</u> \$4023.74 Total Expenses</p> <p>We expect our expenses will increase for the next couple of years as we suspect user fees from the city. Chris and Michelle will continue to meet with the city to get something finalized. There won't be a fee for league member play until we can get something concrete from the city. We will negotiate to ensure the price per player will be affordable.</p> <p>Discussion/comments arose over where the City will justify the figure/cost will come from. An option would be to use the funds to hire a young coach for a summer program to teach the youth. Will the City propose a 5-year commitment? What insurance would cover play outside of our reserved times? There are no user fees to use the basketball courts, but court times are not reserved. We hope that the courts will be locked and our Club will have the keys so we can continue to run our pickleball program during reserved times (at a cost if agreed upon). There will be a meeting with the City regarding new nets and barriers/dividers – the current nets were left outside until recently, so they are in rough shape. We need dividers and they should have been installed before the resurfacing, but we do have a proposed solution from the resurfacing company which would cost the City ~\$20,000.</p>	<p>Michelle and Chris to meet with the City re: user fees, what will be done with those fees if proposed/collected, nets & dividers proposal, use of Bourke facility (lock up, non-reserved times, insurance, maintenance/repairs, etc.), formal agreement for use, etc. If they want us to take over the use of the facility, the Board will meet with the club members to get their input/suggestions, etc.</p>

	<p>According to the City, the resurfacing itself cost \$111,000 and the total which included the fencing, asphalt + resurfacing totalled ~\$350,000.</p> <p>Our main goal is to get a <u>formal agreement</u>, and we will suggest that any fees collected by the City go to something pickleball related (as mentioned previously, perhaps hire a young coach to teach pickleball to young players. Currently, we are running a pickleball program for the City. If somehow this becomes our space, we could look for sponsors to help reduce fees and cover some expenses. It will be the city's responsibility and expense to cover maintenance/repairs/upgrades to the facility.</p> <p>If there is a request by the City to take over the courts, we will get the club members involved.</p> <p>MOTION: to approve the Treasurers Report as presented. Moved by: Mona L. Seconded by: Dave S. <i>Carried!</i></p>	
<p>5. Committee Reports: Membership and Liaison</p>	<p>Membership Report Penny advised we had 238 Spring/Summer paid members and our total paid members are 292. She also provided the following lists: <u>Assets and Equipment:</u></p> <ul style="list-style-type: none"> ● 7 Portable Nets: 3 with roller bags, 4 in original bags ● 3 Sunshades/Canopies (with bags and sandbags)* ● Multiple 8' & 6' Wind Screens* ● Multiple 4' Wind Screens (donated by Tim Simpson)* ● 1 Ball Machine with 100 balls (donated by John H) ● 1 Ball Roller to pick up balls (donated by John H) ● 1 Ryobi Leaf Blower with 2 4 AH Batteries & Charger ● Zoll AED Plus (recertified with a new battery) – Defibrillator + Trainer AED (on loan from J.G. Belzile) ● 1 Plywood Practice Backboard (on the fence at Bourke Courts) ● 12 Practice Paddles ● 2 Wooden Place Holder Paddles ● 1 Rubber Squeegee ● 1 Roller Squeegee ● 1 Broom <p>(Note: *'d items are stored at Chris D's, the rest at Penny L's)</p> <p><u>Disposables</u></p> <ul style="list-style-type: none"> ● 90 New Selkirk S1 Balls + 30 used S1 Balls 	<p>A few t-shirts are up for sale if anyone is interested in purchasing them.</p> <p>A committee will be formed to rate players so they can enter leveled play, ladders and tournaments.</p>

- 30 New ONIX Orange Indoor Balls + 6 Used ONIX Orange Balls (* 11 more new balls brought to the meeting by Bob Carpenter)
- 3 First Aid Kits
- Various Baskets (for balls, paddles, etc.)
- 700 Zip Ties to hang Wind Screens

T-Shirts (available for purchase)

Men's Navy Blue:

2 Medium
2 Large
1 XL
2 2XL

Women's:

1 L Red with Small Logo
1 L Light Blue with Large Logo
2 S Light Blue with Large Logo

Liaison Report

Wendy advised that we have asked multiple times for use of Widdifield gym but it is not available to us.

Thank you again to Mona for getting us Algonquin.

We have looked at other school options but at every school, you need a Board member or volunteer onsite to use the facility under our insurance. Often there is only 1 court so it's difficult to allocate only one for use.

Our Drop-in sessions this summer were handled by a group of volunteers organized by Penny through TeamReach and over and above organizing she opened and closed many times. Thank you Penny!

We had questions about only giving the shed code to volunteers and the Board but this stopped people from using club owned equipment outside of club reserved and insured times and reduced the chance of things going missing (which has happened in past years).

Discussion arose re: reserving the Dome, Canadore, etc.

The Dome has limited reservation time, you must have insurance and there are only 2 courts.

College Drive may have more opportunities – evenings and weekends. Possible to maybe set up a time with 2 Novice, 2 Intermediate and 2 Intermediate +/-Advanced courts. The difficulty arises with people's levels. There were leveling clinics run by Luis but there were limited sessions. We tried Challenge Courts but everyone kept their paddles there. It is fine to try them out but players should quickly realize whether they are ready to play at that level or not.

Players do seem ready to move to some leveled play. A committee will be created to assign people a level # that can be used to enter leveled play, ladders and tournaments.

	<p>MOTION: to accept the Membership and Liaison Reports as presented. Moved by: Alexis G. Seconded by: Sue M. <i>Carried!</i></p>	
<p>6. Amendments to the NBPC Constitution and Policies</p>	<p>The proposed Constitution was posted on our website on October 18th for NBPC members to review and submit changes/additions/updates by November 4, 2024. The six proposals received are listed below. Formatting and spelling errors were also corrected in the proposed Constitution/Policies. We added two Board positions in 2023 (Member at Large was changed to Membership, and we added a Facilities Liaison and Past President/Advisor) and have been operating with these positions since. The job descriptions for these positions are in the proposed Constitution. These positions are imperative to accomplish the changes and additions we want for our club.</p> <ol style="list-style-type: none"> 1. In the Constitution: Addition/Removal to Definitions <ul style="list-style-type: none"> • <u>Addition:</u> Club Meetings: Annual General Meetings (AGM) or any other general membership meetings • <u>Removal:</u> ESA Ecole Secondaire Algonquin Any reference to ESA was removed and covered by gymnasium or school. Moved by: Mona L. Seconded by: Debbey B. 2. In the Constitution: Amendment to Article 2: Board of Directors – Duties, Vacancies, Removal of Director, subsection d) Treasurer To read with the addition in bold: As Treasurer this officer shall be the Chief Financial Officer and shall be responsible for the financial management of the organization, including financial planning and budgeting, and shall provide a Treasurer’s Report for review and approval at all regular Board and Club meetings. The Treasurer shall perform such other duties as may be assigned by the president. Moved by: Mona L. Seconded by: Debbey B. 3. In the Constitution: Addition to Article 2: Board of Directors – Duties, Vacancies, Removal of Director: add Subsection k) Ad-Hoc Committees: Throughout their term, Board members may be required to form committees, which may also include active club members, to address recruitment, activities, tournaments, etc. Minutes, where 	

applicable, will be taken from these committee meetings and will be presented to the Board. Once the committee(s) completes/resolves their objective/purpose, they will be dissolved.

Moved by: Debbey B.

Seconded by: Mona L.

4. Policy 1.2 Conduct of Meetings

Currently reads: To ensure that Board meetings are conducted in a business-like manner, the agenda for each Board meeting will begin with:

- a) Approval of agenda
- b) Approval of written minutes from previous meeting, and
- c) Declaration of conflict(s) of interest

The agenda for each Board meeting will conclude with a motion for adjournment.

Change to read:

To ensure that **all regular** Board meetings are conducted in a business-like manner, the agenda for **all regular meetings will be as follows:**

Call to Order

Approval of the Agenda

Conflict(s) of Interest

Approval of the Minutes from the previous Meeting(s) and Action Items from the meeting(s)

Treasurer's Report

Committee Reports

New Business

Date for next Board Meeting

Adjournment

5. Section 2: Finances

Add Policy 2.0 Approval of Annual Budget

POLICY STATEMENT:

To plan out revenues and expenses, to anticipate changes, to control and monitor expenses, to save for future needs, to reach goals and to provide structure to the financial stability of the Club, a detailed annual budget must be prepared by the Treasurer and be presented to the Board for approval prior to the collection of fees for the upcoming membership season.

Moved by: Mona L.

Seconded by: Debbey B.

6. Addition to Policy 6.5 Action Without a Director's Meeting (in bold):

Any addition required or permitted to be taken by the Board or any committee may be taken without a formal meeting if all the members of

	<p>the Board or committee are in agreement. These include meetings via computer or telephone. Any decisions resulting from these meetings shall have the same force and effect as a unanimous vote of the Board of Directors, and such decisions will be indicated in the minutes of the next Board meeting.</p> <p>Moved by: Mona L. Seconded by: Debbey B.</p> <p>MOTION: to approve the Amendments to the Constitution and Policies as presented. Moved by: Penny L. Seconded by: Mona L. <i>Carried!</i></p>	
<p>7. Miscellaneous or Special Business</p>	<p>Pickleball Ontario (PO) will be holding a qualifying event at Nipissing for the next 3 or 4 years. Perhaps we can make this a club event as well? Michelle will attend the PO AGM next week (only 1 member can attend per club). Apparently 3 organizations are ready to overturn PO so this should be an interesting meeting.</p> <p>Tournament Committee – Tim and Julie were instrumental in the tournament this summer, working with the Board to ensure success. Tim will continue to be our Ad-hoc Tournament Committee Chair working with a committee to run other tournaments in the future.</p>	
<p>8. Election of Officers</p>	<p>We have two Board members - Luis Catalao and Wendy Brear – who are stepping down from their positions. They have both contributed hugely to our club’s success and will continue to volunteer as needed. Thank you, Luis and Wendy, for all you have done and will continue to do!</p> <p>Tom Cook headed a Nominations Committee to recruit two active club members willing to join our Board and fill two vacancies. Tina Cadieux and Rob Dowdle are both willing to let their names stand and join our Board. Four current Board members – Michelle Cundari, Chris Derochie, Debbey Bentley and Penny Logan are also willing to let their names stand for another one-year term. Tom Cook is willing to stay on the Board in the capacity of Past-President/Advisor.</p> <p>MOTION: to approve the new Board of Directors for the NBPC. Moved by: Dennis L. Seconded by: Wendy B. <i>Carried!</i></p> <p>Dave S. thanked the Board for bringing the Club from where we were and where we are now. Pickleball members are very proud to be part of this Club.</p>	

9. Adjournment	MOTION: to adjourn the meeting at 8:11 PM. Moved by: James M. Seconded by: Mona L. <i>Carried!</i>	
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