

## **Volunteer Position Description**

Thank you so much for volunteering your time and energy — it truly makes a meaningful difference. We are incredibly grateful for your support and commitment in helping make this event a success.

## Glove/Head Gear Concierge:

Responsible for distributing the appropriate gloves and head gear to each athlete based on Boxing Canada rules, ensuring the correct size, weight, and color are issued for their bout. This role also includes cleaning and disinfecting gear after each athlete returns it — all gloves, cleaning supplies, and disinfectants will be provided.

## Glove/Head Gear All-Star:

Responsible for collecting gloves and head gear from each corner immediately after each athlete has competed. Bins will be provided for easy sorting and return of equipment, and all items will be returned back to the Glove & Head Gear Concierge after collection.

### Pass Master:

Responsible for ensuring wristbands and accreditations are properly worn, verified, and used at all required checkpoints — no exceptions. This is a critical role, as you are the one reinforcing and educating athletes and spectators on the venue access rules and Boxing Canada requirements.

#### VIP Gatekeeper:

Responsible for ensuring that only guests with VIP wristbands are seated in the VIP area. Greet and socialize with spectators as they arrive, making sure they are comfortable and enjoying the event. For the first two days, assist by offering drinks and snacks from a limited menu; on Friday and Saturday, a caterer will provide service, and your focus will remain on VIP wristband compliance and guest experience.



# **Hospitality Host**

Responsible for maintaining the eating lounge and ensuring all items are fully stocked. Assist officials by offering water, soda, and snacks, and refill small bowls on their tables so they don't need to leave their seats. Ensure the cleanliness and organization of the officials' tables throughout the event.

#### Athlete Host

Responsible for managing the warm-up and backstage areas, ensuring the space is clean and organized. Assist athletes and coaches with questions, and ensure competitors are lined up correctly in the runway, on the proper side, ready for their matches.

## Set Up of Ring

Assist setting up the ring for competition.

# Take Down of Ring

Assist with taking down the ring at the end of tournament.

## Main Point of Contact:

Lesley Plumley – Event Director

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