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**Board of Directors Meeting Minutes**

  April 15, 2025 @ 6 pm@ Dan Gorman’s Residence

1.  Call to Order - 6:05pm         Wendy Trepanier (Chair)

2.  Adoption of Agenda (additions/deletions)

                  - Motion to adopt the agenda made by Dan G, seconded by Jim N. All in favour. Motion carried

3.  Review & Approval of Previous Minutes

       3.1-   6.3 – Should say “Okotoks” is about ready to start building their courts, not Lethbridge.

Tina motioned to adopt the minutes as amended, Jo seconded. All in favour.

3.2  Action Items from Minutes:

4.  President’s Report - Wendy Trepanier

Dan & Wendy - have been working with the City on St. Joe’s outdoor space and schedule& Court Times. Wendy had an email from the city that said Pickleball club will NOT be able to utilize the St. Joe’s courts as we were given Club time at Dave Barr. It would be all community.  After much discussion, we have now secured a User Agreement with the City for this space for May and June 2025. Wendy handed out a schedule for the 2025 summer play and what is available to use for pickleball. Club members with an Eastlink membership can play for free at Dave Barr arena. ARC hasn’t finished up their summer schedule yet and we anticipate numerous children’s programming. Eastlink scheduling will remain the same as it is now. City advised us that our outdoor north court User Agreement has gone to legal. Once it is signed we will be allowed to pull the permits for power.

 4.2 New User Agreement agreed on by Wendy and Dan – City will have us DocuSign this week

4.3 St Joes & Northside outdoor court update Dan and Aubrey have been at the St. Joe’s courts to assess what it needs and how it will work to play pickleball on that space. The City has a long term plan to put money toward making that space more community friendly.

Originally our Club requested a quote from Tomko to paint the St. Joe’s courts however this estimate was very pricey ($15,000).  We will wait to see what the City’s plan is for the space.

Instead we have Northwest line painting doing the painting for $3000.00

Dan went through the diagram of the St. Joe's proposed space and how the courts, tables and benches will be situated. Jim has 3 regulation nets that he will donate if they are needed.

-ACTION ITEM: Connie suggested that Gloria Wipf , who is a Selkirk rep, may be able to get us a deal on nets. Connie will connect with Gloria

-ACTION ITEM: Connie will connect with Ryan from Pickleball Superstore in  Edmonton as he wants to get into the market here in GP

Wapiti Fence is going to run a cable to adjust and straighten the bottom of the fence at the St. Joe’s courts.

Dan went looking for a shed for the outdoor courts; an ideal shed was approximately $4500. Morgan has been asked to build us a shed for $2100.

**WHO MOTIONED? motioned to accept Morgan Hansen’s quote of $2100 to build us a shed for the St. Joe’s outdoor courts. Dan seconded. All in favor. Carried**

Dividers between the courts: The newest idea is to use snow fence sections between the courts as 100 ft long is $80. Estimate of $2900. Frames for the snow fences will be 2X4 lumber and the plan is to sell the snow fences after we are done with them.

Once the painting is done, some club members are going to go and play on it and see how the surface is.

Porta potties will be ordered as we get closer to the opening date.

Dan talked to Apex security regarding security checks at both spots, North and St. Joe’s.

Northern Horizon to donate the washroom units. Discussion around requesting Wapiti Fence to cut a gate on court 10 for washrooms access from the inside of our courts. There will be no access for the public to use our washrooms.  The porta potties provided by the City will be available to the public.

**Dan made a motion to officially approve the Wapiti Fence quote for $5995 to remove all inside fencing from all 10 courts and reinforce the mid rail supports.  Aubrey seconded it. All in favour . Carried.**

Dan’s recommendation: Drainage repair on the northside courts should be left until fall.

We have advised the City we would like to have water and sewer at the northside courts and they

 said there are no connections at this location. The City advised our Club that water is at the standpipe.

We will meet with Aquatera regarding having water there. Dan to continue to work on

this.

4.4  Other items by Wendy- email sent to the 6 potential coaches we have. Not all of them are active Club members. They need to be active Club members to advertise on our social media.

Community group funding - can apply for this, due April 30th. Small, medium and large grants are available through the city. Need a quote to put the application for the grant. We decided to let this go as we have numerous items on the go.

Wendy has been approached by people wanting updates regarding what our club is doing, similar to what the Paddle Club is doing on their social media with updates of what is going on at the mall. Include pictures. Discussion on increasing our social media presence and putting on 2-3 items from our club meetings.

5.  Committee Reports:

      5.1 Finance (Treasurer) Committee Report   Joanne Porta

 Andrea with Focus Bookkeeping will need to input financial information so that our financials are all up to date in Quickbooks. Jo has been away and numerous changes occurred.

We have two separate credit card numbers but only one account. This creates confusion when looking at our finances. Currently the Quickbook fees come off Connie’s credit card. This will need to be changed over to Jo’s credit card.

 5.1.1 – As per Board’s approval, Dan had $160,000 of GPPC monies moved from the GPPC’s chequing account to a GPPC HISA (High Interest Savings Acct).

            5.1.2 - Proposal by Dan- Spend up to $1500 on St Joe’s Court Dividers

      5.2  Special Projects Committee: none

5.2.1 – St Joes Outdoor Courts –

* Dan/Aubrey/Morgan/Wendy – Measured out & considered 2 Court layout options (see attached proposals).
* Northwest Line Painting will meet with Dan & Aubrey on Wednesday at 4 pm to discuss layout and process. (St Joes Line painting week or so after Easter)
* Wendy has contacted the City to have them pressure wash the St Joe’s courts as part of their agreement.
* Morgan will be building dividers (& possibly the storage shed) over the next few weeks
* All Courts will be numbered
* Porta-potties will be ordered as we get closer to the ready date
* Portable nets will be ordered this week
* Security- We will be meeting with Apex before Easter to discuss the Security we are requiring moving forward at both locations.

5.2.2  Outdoor Northside Courts

* Met with Hughie from Wapiti Fencing – They will remove all interior fencing and store them at their facility until court resurfacing is complete. They will also fix (& beef up) the midrail that needs reinforcement.
* Tomko has asked us to advise them as soon as the interior of the Northside Courts are ready for them. When they do get to us, they may do so with little notice. Dan has advised them that we will definitely be ready for them when they are.
* We still need to line up WATER truck for Tomko – Don Moon is working on
* Power – We can pull the electrical permits for power as soon as the Agreement is signed this week. Tomko is also happy to have power there

      5.4 Communications     Committee Report              Dan / Ian

Ian- (Cole) Great work setting up Website & Facebook – now the next step is getting more information out with our social media presence.

* Add active Club members’ Coaching bios to Website and Facebook – see attached Red Deer examples – level increases for ours? (Wow Factor)

      5.3 Membership            Committee Report             ( Tina Sieben/ New Person

       (Community Engagement?)

Dan and Wendy presented to the After Hours Rotary Club; slideshow and question period. Rotary can fund up to $50K and we need to apply for that. We are unsure if we have had funding from them before as it will be taken into consideration when we are applying.

      5.5 Sponsorship             Committee Report              Dan Gorman (& Don Moon)

Agreed to wait until our outdoor courts are resurfaced before we increase the sponsorship level/fees.

 5.6 New Facility Update- Dan & Wendy looking at new options – exciting possibilities. -our goal is to have our own facility with 8-10 indoor and outdoor courts, practice courts, and a small cafe. We are looking at a few different locations. Our goal is 4-5 years from now. We could do it sooner if we went multisport!

    5.7 Maintenance           Committee Report               Aubrey Brewster ( or Dan Gorman)

Set date and get crews for windscreen setup at both locations (St Joe’s first-Northside once resurfacing completed) - make sure we can get the same windscreens as our northside courts before we use our old ones at St. Joe’s.

      5.8 Governance             Committee  Report              Wendy or Dan

Nothing to report

      5.9 Fundraising/Grant  Committee Report               Ginny/Connie

Rotary Grant Proposal – Dan to get Rotary Grant items quotes; Wendy to finish rest of Grant

Ginny, Connie – Research other Grants opportunities?

 6.  New Business

      6.1     **Agenda Additions-**

6.1  General Meeting – Thursday April 24 Elks Hall  7:00-8:30 pm

6.2 All Board members are encouraged to engage with Club and non Club members, especially the higher level players, to encourage everyone to attend.

Communications Committee – please reach out to the Media, Don Moon ( Evergreen Park Facebook Page) – please all share on your own Facebook Pages. Dan will take some posters that Wendy has done up and put them up everywhere. We need people to recognize that we are growing, and we need more Club member support – even just being at these General meetings. This is important to also show support for our Board and what we are attempting to do to grow our Club.

6.3   COMMITTEE COMMITMENTS – 1-2 hours/week – HOW CAN I HELP?

Canadian Tire shirt sale - Lisa from Canadian Tire approached our Club about donating some money. Lisa had pictures of what she would like these shirts to be. They would like to donate $2500 and we suggested that we would **exclusively** like to pick the shirts. Discussion on whether we want to put any money in as a Club, or whether a shirt sale is even something we want to organize. We will leave it until we approach them and thank them but will work with them in the future.

7.  Additional Agenda Items:

      7.1

      7.2

8.  Next Meeting (Date & Location)

* It was agreed to set the next board meeting date for after our General Meeting on April 24th

9.  In-Camera (Executive)- none

10. Adjournment 8:20pm