



2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
TECHNICAL BULLETIN

FROM: DEPARTMENT OF SPORTS

TO: PARTICIPATING SCHOOLS & ATHLETES
(Dieppe Bay Primary School, St. Paul's Primary School, Saddlers Primary School and Edgar T. Morris Primary School)

RE: 2025 SPORTS DEPARTMENT EAST ZONE 2 PUBLIC PRIMARY SCHOOLS CHAMPIONSHIPS
At the Saddlers Playing Field; Friday 17th January 2025.

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Following are the technical regulations for the 2025 Championships

1. TIME:

- (a) *The Meet begins at 2:00pm on Friday 17th January, 2025.*
- (b) *School teams will be expected to arrive by 12:00 pm.*
- (c) *The Opening Ceremony will be at 1:30pm.*

2. ELIGIBILITY AND CATEGORIES:

This competition is open only to athletes enrolled either in a primary school or in the primary section (Kindergarten to Grade 6) {as defined and accepted by the Ministry of Education of an ALL AGE School}

The competition will be held in three categories:

- (a) *Under 7 years - As of 31st December 2025
Athletes born in 2019 & after*
- (b) *Under 9 years - As of 31st December 2025
Athletes born in 2017 & 2018*
- (c) *Under 11 years - As of 31st December 2025
Athletes born in 2015 & 2016*
- (d) *Under 13 years - As of 31st December 2025
Athletes born in 2013 & 2014*



3. EVENTS:

*All categories except U7 -Mixed 4 x 100m
Open- Mixed 4 x 400m*

(a) Girls

U7	60m and 80m
U9	80m and 150m
U11	100m, 200m, 300m, 800m, 60m hurdles and 200m hurdles
U13	100m, 200m, 400m, 800m, 60m hurdles and 200m hurdles
Open	1200m

(b) Boys

U7	60m and 80m
U9	80m and 150m
U11	100m, 200m, 300m, 800m, 80m hurdles and 200m hurdles.
U13	100m, 200m, 400m, 800m, 80m hurdles and 200m hurdles.
Open	1200m

- Athletes will be seeded in lanes according to positions and times for finals as stipulated in the IAAF Competition Rule 166(4) (by meet management software)

4. FACILITIES:

- (a) The competition will take place at the Saddlers Playing Field

5. COMPETITORS:

- *Each School is allowed to enter two (2) athletes per event. Athletes must wear the numbers provided.*
- *Athletes shall compete in a maximum of five events including relays.*
- *Ages for all athletes must be certified by the principal of the participating school.*
- Athletes MUST wear the bib numbers provided
- *Athletes in an all age school must be certified as being in a primary school level class or setting*
- *Athletes who may be making 13 years can only represent their school in relay events (4x100m, 4x400m) at all tiers of the competition.*



- All athletes must compete in their respective categories except in open events.

- Athletes will be seeded in lanes according to times for finals as stipulated in the IAAF Competition Rule 166(4) (by meet management software).

6. REGISTRATION:

- (a) Registration will be done using **TEAM MANAGER** or **FORM INCLUDED IN BULLETIN** (For schools which have not had formal training in meet manager). **Deadline for registration is 11.59 p.m. on Monday 13th January, 2025.** No changes to the registrants will be accepted after **Wednesday 15th January 2025** at the Technical Meeting scheduled for that date at the **Edgar T. Morris Primary School at 10:00 a.m.**

- (b) No Athlete Registration will be accepted without the athlete's Date of Birth.

- (c) **Being registered as an alternate goes towards an athlete's event count**

- (d) Teams must check their schools' email on Tuesday 14th January 2025, for completed registration as entered into meet manager. Teams must print and bring along with them signed copies of both their Team manager registration and the emailed Meet Manager registration or registration form included in bulletin.

The Quota of Officials is as follows:

1 to 5 Athletes:	3 Officials – At least 1 female
6 to 15 Athletes	4 Officials
16 to 25 Athletes:	5 Officials
26 to 35 Athletes:	7 Officials
36 to 40 Athletes:	8 Officials
41 to 50 Athletes	9 Officials

- (e) The names of all Officials must be included on the Registration Form

- (f) **Any individual not wearing the appropriate ban will be escorted from the area.**

- (g) Final check-in will be done under the tent of the Call Room Judges.

- (h) **TEAM SIZE: MAXIMUM OF 50 ATHLETES.**

7. CALL ROOM:



ONLY DESIGNATED TEAM OFFICIALS AS PER THE REGISTRATION SHALL BE ALLOWED IN CALL ROOM ONE (1).

Athletes are required to report to the Call Room Judge's desk for all events. There will be two (2) calls for each Track event.

Athletes once in Call Room one (1) cannot leave except with the express permission of the Call Room Referee or Chief Call Room Judge.

Call Room One (1) shall include the warm up track. Only athletes and coaches supervising athletes under call shall be allowed in the warm up area.

TRACK EVENTS:

1st Call: Thirty (30) minutes before each event. The athlete then has a maximum of ten minutes to make their way to call room one (1). Officials must ensure that their athletes are in call room one. Officials must also identify athletes currently participating in other events.

2nd Call: Fifteen (15) minutes before the event. Athletes are transferred from Call Room One (1) to Call Room two (2). Here they will be given their lane/heat assignments and prepared for transfer to the competition area.

NO ATHLETE SHALL BE ACCEPTED IN CALL ROOM TWO (2) IF NOT REGISTERED AND PRESENT IN CALL ROOM ONE (1).

A PA system will be provided at the Call Room. However, it is the responsibility of the team official to ensure they are monitoring call schedule at all times.

The Guidelines for Call Room shall be adhered to at all times during the Championships.

8. **THE CHAMPIONSHIPS & POINTS TO ATHLETES FOR EVENTS:**

MEDAL COUNT SHALL BE USED TO DETERMINE THE CHAMPION SCHOOL

Points shall be used only to determine individual category champions not the winning school

POSITIONS:	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH
Points Awarded	10	8	6	5	4	3	2	1



Points do not apply to Relays and points gained for OPEN EVENTS will count towards Victor and Victrix ONLY. ALL Finalists will receive points as shown above and at the same time the points will be used to rank the athletes.

9. **AWARDS:**

- (a) Medals will be awarded to the top three performers in each event.
- (b) Trophies to the top performers in each category (Class Champions)
- (c) Trophies will be awarded to the top male and top female performers (i.e. Victor & Victrix Ludorum).
- (d) All athletes **must** wear full uniform attire for medal presentation ceremonies which is compulsory for all medalists.

10. **RULES AND REGULATIONS**

- (a) IAAF Rules and Regulations will govern the Competition.
- (b) The 60m, 80m, 100m, 150m, 200m, 400m, 60m hurdles, 80m hurdles, 4x100m and the first lap and the first curve of the 4x400m will be run in lanes.

Teams must turn out in appropriate uniform attire.

NOTE: ALL DISQUALIFICATIONS SHALL BE SENT TO THE ANNOUNCER IMMEDIATELY AFTER THE DECISION IS MADE. AND AT THE SAME TIME, IT SHALL BE POSTED ON THE APPROPRIATE NOTICE BOARDS

12. **PROTESTS:**

- (a) Protests regarding the status of an athlete to participate must go to the referee before meetings. If settlement is not possible, the athlete will be allowed to compete under protest and the matter will be referred to the Organizing Committee.
 - (b) Protests concerning result or conduct are to be made within 30 minutes of announcement of result. Local Organizing Committee (LOC) shall record the time of the announcement.
 - (c) Protest must be made first to the appropriate Referee (orally) by the athlete or their representative.
 - (d) The Referee will consider ANY available evidence, which HE/SHE thinks necessary.
 - (e) In field events an athlete may make an immediate oral protest after a foul.
 - (f) Appeals are to be to the Referee in writing and signed by a responsible official on behalf of the athlete(s).
- Deposit of US\$50.00 or EC\$135.00 must accompany Appeal.
 - Deposit WILL be forfeited if protest is not upheld
 - The Referee is to consider ALL available evidence and interview all those whom they consider necessary.



(g) *The Referee may consider consulting, IF NECESSARY, all relevant persons, including Judge, if in doubt of any other available evidence.*

➤ *If such evidence is not conclusive, the decision of the Referee SHALL be upheld.*

13. SECURITY:

- *All Athletes must wear Wristbands. This is mandatory and must be worn on the individual's wrist.*
- *No individual without wristband should be in the athletes' area or call room.*
- *Call Room two (2) is a sterile area. Coaches are not allowed in call room two or communicate with any athlete in said call room.*
- *The warm up area is not an area for loitering, playing or viewing event. Any athlete or official not actively engaged in preparing for an event will be escorted out and could be ban from the area if they resist.*



**2025 SPORTS DEPARTMENT EAST ZONE 2 PUBLIC PRIMARY
SCHOOL CHAMPIONSHIPS
At SADDLERS PLAYING FIELD**

Schedule of Events

**1:30 OPENING CEREMONY
PARADE OF TEAMS
MARCH PAST
ATHLETE'S OATH
OFFICIAL'S OATH**

SCHEDULE OF TRACK EVENTS

- | | | |
|-----|------|----------------------------|
| 1. | 2:00 | U11 (F) 60m hurdles Finals |
| 2. | 2:05 | U13 (F) 60m hurdles Finals |
| 3. | 2:10 | U11 (M) 80m hurdles Finals |
| 4. | 2:15 | U13 (M) 80m hurdles Finals |
| 5. | 2:20 | U7 (F) 60m Finals |
| 6. | 2:25 | U7 (M) 60m Finals |
| 7. | 2:30 | U11 (F) 800m Finals |
| 8. | 2:35 | U11 (M) 800m Finals |
| 9. | 2:40 | U13(F) 800m Finals |
| 10. | 2:45 | U13 (M) 800m Finals |

**MEDAL PRESENTATIONS FOR
EVENTS #1 - #10**

- | | | |
|-----|------|---------------------|
| 11. | 2:55 | U9 (F) 150m Finals |
| 12. | 3:00 | U9 (M) 150m Finals |
| 13. | 3:05 | U11 (F) 200m Finals |
| 14. | 3:10 | U11 (M) 200m Finals |
| 15. | 3:15 | U13 (F) 200m Finals |
| 16. | 3:20 | U13 (M) 200m Finals |
| 17. | 3:50 | U11 (F) 300m Finals |
| 18. | 3:55 | U11 (M) 300m Finals |
| 19. | 4:00 | U13 (F) 400M Finals |
| 20. | 4:05 | U13 (M) 400m Finals |

- | | | |
|-----|------|---|
| 21. | 4:30 | U7 (F) 80m Finals |
| 22. | 4:35 | U7 (M) 80m Finals |
| 23. | 4:40 | U9 (F) 80m Finals |
| 24. | 4:45 | U9 (M) 80m Finals |
| 25. | 4:50 | U11 (F) 100m Finals |
| 26. | 4:55 | U11 (M) 100m Finals |
| 27. | 5:00 | U13 (F) 100m Finals |
| 28. | 5:05 | U13 (M) 100m Finals |
| 29. | 5:10 | OPEN PRIMARY CATEGORY
(F) 1200m Finals |
| 30. | 5:20 | OPEN PRIMARY CATEGORY
(M)1200m Finals |
| 31. | 5:30 | U11 (F) 200m Hurdles |
| 32. | 5:35 | U11 (M) 200m Hurdles |
| 33. | 5:40 | U13 (F) 200m Hurdles |
| 34. | 5:45 | U13 (M) 200m Hurdles |

**MEDAL PRESENTATIONS FOR
EVENTS #11 - #34**

- | | | |
|-----|------|----------------------------|
| 35. | 6:00 | U9 Mixed 4 x 100m Finals |
| 36. | 6:05 | U11 Mixed 4 x 100m Finals |
| 37. | 6:10 | U13 Mixed 4 x 100m Finals |
| 38. | 6:15 | OPEN Mixed 4 x 400m Finals |

**MEDAL PRESENTATIONS FOR
EVENTS #35 - #38**

CLOSING CEREMONY



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

U7 GIRLS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
60M					
80M					

SCHOOL: _____

U7 BOYS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
60M					
80M					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

U9 GIRLS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
80M					
150M					

U9 BOYS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
80M					
150M					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

U11 GIRLS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
100M					
200M					
300M					
800M					
60M Hurdles					
200M Hurdles					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

U11 BOYS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
100M					
200M					
300M					
800M					
80M Hurdles					
200M Hurdles					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

U13 GIRLS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
100M					
200M					
400M					
800M					
60M Hurdles					
200M Hurdles					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

U13 BOYS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
100M					
200M					
400M					
800M					
80M Hurdles					
200M Hurdles					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

OPEN GIRLS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
1200M					

SCHOOL: _____

OPEN BOYS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
1200M					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS
REGISTRATION FORM**

SCHOOL: _____

MIXED RELAYS

(To be submitted no later than Monday 13th January 2025)

Event	Surname	First Name	Date of Birth		
			Yr	Mth	Day
U9 Mixed 4 x 100 M Relay					
U11 Mixed 4 x 100 M Relay					
U13 Mixed 4 x 100 M Relay					
OPEN Mixed 4 x 400 M Relay					



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS**

At Saddlers Playing Field

Friday 17th January, 2025

OFFICIALS

SCHOOL: _____

(To be submitted no later than Monday 13th January 2025)

No of OFFICIALS	NAME (SURNAME FIRST)	FUNCTION
1		
2		
3		
4		
5		
6		
7		
8		
9		

Reference is made to Item 6b – Team Officials Quota
To be forwarded with the final Entries



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC
PRIMARY SCHOOLS CHAMPIONSHIPS**

TECHNICAL MEETING QUESTIONS

(To be submitted no later than 6:00pm Tuesday 14th January, 2025)

SCHOOL: _____

Question 1:

Question 2:

Question 3:

SIGNATURE: _____

DATE: ____/____/____



2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC PRIMARY SCHOOLS CHAMPIONSHIPS

**TECHNICAL MEETING
EDGAR T. MORRIS PRIMARY SCHOOL
Wednesday 15th January 2025
10:00 a.m.**

AGENDA

1. Welcome & Introductions
2. Roll Call and Presentation of Chief Meet Officials
3. General Information
 - Schedule of Events
 - Buses Schedule
 - Protest
 - Awards Presentation
4. Answers to questions received prior to 6:00 pm on 14th January 2025
5. Closing Remarks



**2025 DEPARTMENT OF SPORTS EAST ZONE 2 PUBLIC PRIMARY
SCHOOLS CHAMPIONSHIPS**

PROTEST FORM

Event: _____

PROTEST DESCRIPTION:

Appeal Fee: **US \$50.00 or EC \$135.00**

Signed: _____
Club/School: _____
Designation: _____

L.O.C only

Time: _____

Signature: _____

Decision: _____



The following rules as stipulated by the IAAF will be strictly enforced.

Simultaneous Entries Rule 142. 3. *If an athlete is entered in both a Track Event and a Field Event, or in more than one Field Event taking place simultaneously, the appropriate Referee may, for one round of trials at a time, or for each trial in the High Jump and Pole vault, allow an athlete to take his trial in an order different from that decided upon by the draw prior to the start of the competition. However, if an athlete subsequently is not present for a particular trial, it shall be deemed that he is passing once the period allowed for the trial has elapsed. Note: In Field Events, the Referee shall not allow an athlete to take a trial in a different order in the final round of trials but the Referee may allow an athlete to do so during any earlier round of trials. In Combined Events, a change may be allowed in any round of trials. The Note clarifies that allowing an athlete to take a trial in a different (round of trials) because of a clash with another event is not permitted. If an athlete is not present in the final round and has not previously indicated that he will pass, then the time allowed for his trial will run and if he does not return before it expires, then he will be recorded as passing. [See also Rule 180.18 where a change of order will normally not be made when a substitute trial is awarded - in any round of trials.]*

Failure to Participate 142.4. *At all competitions under Rules 1.1(a), (b), (c) and (f), an athlete shall be excluded from participation in all further events (including other events in which he is simultaneously participating) in the competition, including relays, in cases where: (a) a final confirmation was given that the athlete would start in an event but then failed to participate; Note: A fixed time for the final confirmation of participation shall be published in advance. (b) an athlete qualified in any Qualification Round of an event for further participation in that event but then failed to participate further; (c) an athlete failed to compete honestly with bona fide effort. The relevant Referee will decide on this and the corresponding reference must be made in the official results. Note: The situation foreseen in Rule 142.4(c) will not apply to individual events within Combined Events. However, a medical certificate, provided by and based on an examination of the athlete by the Medical delegate appointed under Rule 113 or, if no Medical delegate has been so appointed, by a medical doctor so designated by the Organisers, may be accepted as sufficient reason to accept that the athlete became unable to compete after confirmations closed or after competing in a previous round but will be able to compete in further events (except Combined Events individual events) on a subsequent day of the competition. Other justifiable reasons (e.g. factors independent of the athlete's own actions, such as problems with the official transport system) may, after confirmation, also be accepted by the Technical delegate(s).*

The relevant Referee, once aware of such a situation and is satisfied that the athlete who abandoned the race was not competing with a bona fide effort, must make a reference to this in the relevant results as "DNF Rule 142.4.(c)". Either in the process of the Referee making such a decision or the Jury of the Appeal considering any protest arising from it, reasons for the withdrawal or non-participation proposed by or on behalf of the athlete can be considered. The Rule sets out the process that should explicitly be followed in the case of a medical reason.

Failure to Report to the Call Room(s) 142. 5. *Subject always to any additional sanction under Rule 142.4, and except as provided below, an athlete shall be excluded from participation in any event in which he is not present in the Call Room(s) at the relevant time as published in the Call Room schedule (see Rule 138). He shall be shown in the results as DNS. The relevant Referee will decide on this (including whether the athlete may compete under protest if a decision cannot be made immediately) and the corresponding reference must be made in the results. Justifiable reasons (e.g. factors independent of the athlete's own actions, such as problems with the official transport system or an error in the published Call Room schedule) may, after confirmation, be accepted by the Referee and the athlete may then be allowed to take part.*