

## Verified Club Application

### ORGANIZATIONAL INFORMATION

Name of Organization (Club, Facility, Group, Association): \_\_\_\_\_

Municipality: \_\_\_\_\_

Province: \_\_\_\_\_

Publicly shared email address of Organization: \_\_\_\_\_

Name of Person Filling in Application: \_\_\_\_\_

#### Preferred method of contact

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

#### Verified level applying for (check one)

- Level 3
- Level 4
- Level 5

### VERIFIED CLUB REQUIREMENTS

Most of the information requested in this section applies to all 3 levels of the Verified Program. However, if your organization is wishing to be verified at a 4 or 5 star level, ensure you complete the additional sections.

#### A. Racquetball Ambassador (required for all levels)

Name	NCCP#	Safe Sport Training	Understanding the Rule of Two eLearning Module

#### B. Volunteers (required for all levels)

Name	NCCP #	Safe Sport Training	Understanding the Rule of Two eLearning Module

**C. Coaches & Volunteers with participant contact (required for all levels)**

Name	NCCP #	Training	Background Screening

**D. Board or Committee (required for 5 Star clubs only)**

Name	NCCP Number	Safe Sport Training

**E. Club Capacity (check applicable boxes)**

**All levels**

- We have a bulletin board with safe sport and informational posters.  
*Upload a photo on the application site*
- We have safe equipment (racquets, balls, eye guards) available for loan.
- We have an Emergency Action Plan (EAP) filed or posted at the facility  
*Upload a copy on the application site*

**5 Star level only**

- Our organization has pledged to the Responsible Coaching Movement (RCM) on the Coaching Association of Canada website.

**F. Membership (check applicable boxes)**

**All Levels**

- Every participant in a sanctioned program is a member of your provincial association and Racquetball Canada. Sanctioned programs are those that have been listed on the Racquetball Canada Registration Site.  
*Upload a list of those who are Racquetball Canada memberships – your Provincial Association can assist with creating a list of your members.*

**Level 5**

- Every participant, even those not participating in sanctioned programming are members of your provincial association and Racquetball Canada. Examples of this may be a one-time session, or a league or ladder that you've decided not to list on the Racquetball Canada Registration Site.

## G. Programming (check applicable boxes)

### All levels

- We use Racquetball Canada's Registration Site for:  
*Provide links to activities listed on Racquetball Canada's Registration Site*
  - Tournaments: \_\_\_\_\_
  - Programs: \_\_\_\_\_
  - Other: \_\_\_\_\_

### Level 4 & Level 5

- We offer a Badge Program or a 10-week Introduction Program:  
*Provide a link of a program listed on Racquetball Canada's Registration Site*  
\_\_\_\_\_

### Level 5

- We offer additional programming such as:  
*Provide links on Racquetball Canada's Registration Site for those programs you offer. The following is a list of programs commonly offered. Use "other" for programs unique to your organization.*
  - Women's Program: \_\_\_\_\_
  - Ladders: \_\_\_\_\_
  - Leagues: \_\_\_\_\_
  - Shoot-outs: \_\_\_\_\_
  - Newcomer Programs: \_\_\_\_\_
  - Other: \_\_\_\_\_

## H. Endorsement

- We are providing a letter of endorsement from our Provincial Association.  
*Upload letter of endorsement on application site.*

## AGREEMENT

Our organization acknowledges that if our application is successful, our verification will be valid for one year. We must reapply annually to maintain our status as a verified club. Verification will become official on either July 15 or January 15, depending on the timing of our application.

We also understand that throughout the year, we must consistently continue to meet the requirements for verification.

Signature \_\_\_\_\_

**Please save this document for upload to the application intake website.**